

CELL No:-

EXTENTION No.

**TRANSMISSION CORPORATION OF TELANGANA LIMITED
VIDYUT SOUDHA:: HYDERABAD - 82.**

**FORM OF APPLICATION BY TRANSCO EMPLOYEE FOR AN ADVANCE FOR
PURCHASE OF A MOTOR CAR/MOTOR CYCLE/MOPED/COMPUTER**

1. Name of the Applicant :
(In Block Letters)
2. (a) Designation of the Applicant :
and office in which employed
(b) Employee I.D.No. :
3. (a) Whether permanent and if so :
the particulars of the
permanent post.
(b) If not permanent whether he is :
an approved probationer and if so,
the name of the post and date
from which he has been declared
as an approved probationer
(c) Total period of Regular Service :
(d) Date of entry into service :
4. Date of Birth :
5. Date of retirement on Superannuation :
6. Scale of pay of the present post. :
7. Basic pay in the present post as :
defined under Fundamental Rule-9(21)
(excluding Spl. Pay)
8. (a) Amount of Gross Pay :
(b) Total amount of deductions :
from the pay bills.
9. (a) Whether advance applied for :
is the first one.
(b) If not :
(i) Amount of previous advance :
(ii) No. and date of order in which :
such advance was sanctioned
(iii) Date of drawal of such advance :
(iv) Whether any amount of such :
advance is outstanding repayment
(Principal and interest to be shown
separately).
(v) In case, it is fully repaid whether :
the clearance certificate has been
obtained from the drawing officer.

Contd...2.

- 10 (a) Whether the Motor Car/Motor Cycle :
to be purchased has been allotted
by the Govt. from the Govt. priority
quota.
- (b) If so, whether the letter of inti-
mation of availability of vehicle
from the Company/Dealer has
been received.
11. (a) If the Motor Car/Motor Cycle Computer:
Is to be purchased in the open market,
name of the Agency and place
of delivery.
- (b) Are any negotiations or prelimi- :
nary enquiries being made to
facilitate delivery of Motor Car/
Motor Cycle within one month from
the date of drawal of the advance.
- (c) Anticipated price of the Motor Car/ :
Motor Cycle/Computer.
12. (a) Whether the officer is not/was :
in possession of a Motor Car /
Motor Cycle/Computer.
- (b) If so, the amount of the anticipated :
price of the sale proceeds of the
Motor Car/Motor Cycle/ Computer.
13. Amount of Advance applied for :
14. No. of monthly installments in which :
the advance may be recovered.

I hereby declare that the particulars furnished above are correct to the best of my knowledge and belief.

I have not taken delivery of the Motor Car/Motor Cycle/ Computer on account of which I apply for the advance, that I shall complete the payment for and taking possession of the Motor Car/ Motor Cycle/ Computer before the expiry of one month from the date of drawal of the advance and I shall insure it immediately.

Station:

Date:

SIGNATURE OF THE APPLICANT