

**TRANSMISSION CORPORATION OF TELANGANA LIMITED****Website: [Transco.telangana.gov.in](http://Transco.telangana.gov.in) CIN No.U40102AP2014SGC094248****OPEN TENDER NOTICE**

Office of the  
Chief Engineer/ Metro Zone  
TGTRANS CO /Erragadda /Hyderabad.

**Tender Notification.No.CE/MZ/Tech-05/2025-26/HYD/ADE(T-3)/F.50/D.No.2750/25, Dt.28.01.2026.**

**Sub:** Metro Zone/Hyderabad – **Procurement of 1No. Digital Photocopier Machine** for the O/o.SE/OMC/Metro-Central/Hyderabad (with buy back of existing photo copier machine of Make: Xerox VERALINK B 7035, Machine No. 3399774682) - Reg.

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Sealed Tenders from the manufacturers (OEMs)/authorized dealers of manufacturers (Cannon, Xerox, Toshiba or any equivalent standard make) are invited for “**Supply of 1No. Digital Multi Function copier Machine** for the O/o.SE/OMC/Metro- Central/Hyderabad (with buy back of existing photo copier machine of Make: Xerox VERALINK B 7035, Machine No. 3399774682) with the following

Sl.No	Spec. No.	Description of work	E.M.D.
1.	<b>Tech-05/2025-26</b>	<b>Supply of 1No. Digital Photo Copier Machine</b>	<b>Rs.5000/-</b>

Detailed tender specification can be downloaded from TGTRANS CO website, [www.tgtransco.com](http://www.tgtransco.com) from **28.01.2026**.

The following documents and DD's are to be enclosed scrupulously, along with the specification:

- 1) A demand draft for **Rs.590/- (Rupees Five Hundred and Ninety Only)** drawn on any scheduled bank in favour of Superintending Engineer/OMC/Metro-Central/Hyderabad payable at Hyderabad for each specification. The specification cost is non-refundable.
- 2) A demand draft for EMD shall be drawn for an amount of **Rs.5,000/- (Rupees Five Thousand Only)** on any scheduled bank in favour of **Superintending Engineer/OMC/Metro-Central/Hyderabad** payable at Hyderabad.
- 3) Document should be enclosed as mentioned in the clause no. 1.6 in Section-I.

The filled in tenders duly signed & super scribing on envelope as mentioned in specification shall be deposited in the sealed tender box provided in the O/o Chief Engineer/Metro-Zone/Hyderabad.

**Last date for receipt of filled in sealed tender in tender box: 26.02.2026 upto 13:00 Hrs.**

**Date & time of opening of the tenders : 26.02.2026 at 15:00 Hrs.**

For further details please contact this office (phone No.040-29562977) during office working period or visit website [www.tgtransco.com](http://www.tgtransco.com)

**Sd/-  
CHIEF ENGINEER,  
METRO ZONE/HYDERABAD**

**Copy to:**

The Superintending Engineer/OMC/Metro-East, West, Central/Hyderabad.

Notice Board

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**



<b>TENDER DOCUMENT FOR</b>	: "Supply of 1No. Digital Photocopier Machine for the O/o.SE/OMC/Metro-Central/Hyderabad (with buy back of existing photo copier machine of Make: Xerox VERALINK B 7035, Machine No. 3399774682)
<b>SPECIFICATION No</b>	: Tech-05/2025-26 of Chief Engineer/ Metro Zone/Hyderabad.
<b>COST OF SPECIFICATION</b>	: Rs.590/-
<b>LAST DATE OF RECEIPT OF TENDERS</b>	: 26.02.2026 upto 13.00 Hrs.
<b>DATE AND TIME OF OPENING OF TENDERS</b>	: 26.02.2026 at 15.00 Hrs.

**M/s** \_\_\_\_\_  
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**Sd/-**  
**CHIEF ENGINEER,**  
**METRO ZONE/HYDERABAD**

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**

**SUMMARY SHEET**

**TENDER SPECIFICATION NO.CE/METRO-ZONE/HYD/Tech-05/2025-2026.**

1. Name of the work : “Supply of 1No. Digital Photocopier Machine for O/o.SE/OMC/Metro- Central/Hyderabad (with buy back of existing photo copier machine of Make: Xerox VERALINK B 7035, Machine No. 3399774682)

2. Officer to whom Tenders shall be submitted : Chief Engineer/Metro-Zone/ Hyderabad.

3. Superscription on the sealed cover : i) Name of the work  
ii) Tender Specification No.**CE/MZ/Tech-05/2025-26**  
iii) Details of Bid Security and tender specification cost (D.D.No., Amount etc.,) enclosed  
iv) Vendor Registration Number with TGTRANSCO, if any.  
v) Tender opening time & date  
vi) Tender is valid for 90 days from the date of opening (Yes/No)

4. Last date & time of receipt of Sealed Tender : **26.02.2026 upto 13:00 Hrs.**

5. Date & Time of opening of Sealed Tender : **26.02.2026 at 15:00 Hrs.**

6. Place of Opening : O/o.Chief Engineer, Metro Zone, 2<sup>nd</sup> Floor, Room.No.208, Kalyan Nagar X Roads, Erragadda, Hyderabad – 500045.

7. Cost of Specification : **Rs.590/- (Rupees Five Hundred and Ninety Only)** to be paid in the form of D.D. in favour of Superintending Engineer/OMC/Metro-Central / Hyderabad

8. Bid Security to be paid (EMD) : **Rs 5,000/- (Rupees Five Thousand Only)** in the form of Demand Draft or Bankers cheques in favour of Superintending Engineer/OMC/Metro-Central/ Hyderabad payable at Hyderabad.

9. Performance Security Deposit : 5% of the purchase value

10. Bid Validity period : 90 days from the date of opening.

**Sd/-  
CHIEF ENGINEER,  
METRO ZONE/HYDERABAD**

**GENERAL**

**1.1. Scope of work:**

This specification covers the **Supply of 1No. Digital Photocopier Machine** for O/o.SE/OMC/Metro-Central/Errragadda/Hyderabad (with buy back of existing photo copier machine of Make: Make: Xerox VERALINK B 7035, Machine No. 3399774682) including supply, testing and delivery FADS (Free at Destination Stores) of the material as detailed in the schedule attached to the specification.

**1.2. Filling up of schedules:**

**1.2.1.** All the schedules should be duly filled in but not necessarily in the form Sheets attached to the specification: Unless full details required in the Schedules are furnished, tender offers will not be considered.

**1.3. Clearing of doubts:**

**1.3.1.** If the tenderer has any doubt about the meaning of any portion of this specification, he should at once obtain the required clarification/information in writing from the Chief Engineer/ Metro Zone before 15 days from the date of tender opening after which no correspondence will be entertained.

**1.4. Earnest money deposit:**

**1.4.1.** Each tenderer must pay an E.M.D for an amount of **Rs.5,000/- (Rupees Five Thousand Only)**. This amount should be paid by way of Demand Draft on the State Bank of India or any other scheduled Bank drawn in favour of **the Superintending Engineer / OMC / Metro-Central/ Hyderabad** payable at Hyderabad. The D.D. shall compulsorily be enclosed to the tender.

**1.4.2.** Submission of E.M.D. by way of cheques, cash, money order, call deposit or Bank guarantee **will not be accepted** and will be considered as disqualification.

**1.4.3.** Requests for exemption from payment of E.M.D. will not be entertained in any case even though the tenderers are registered with MSME.

**1.4.4.** Payment of E.M.D. will be waived at the discretion of the TGTRANSCO Board in the case of cent percent Government undertakings of the Central or State Government such undertakings should immediately apply and obtain exemption before submitting their tenders. Exemption accorded by any Organization other than TGTRANSCO will not be considered.

**1.4.5.** The E.M.D. will be refunded to unsuccessful tenderers on application after intimation of the rejection of the tender. In the case of successful tenderer, the E.M.D. may be adjusted towards part security deposit.

**1.4.6.** The E.M.D. will be forfeited in the following cases:-

- a) When the successful tenderer does not accept the order after issue of preliminary acceptance letter or the letter of intent;
- b) When the successful tenderer fails to furnish the Security Deposit within 15 days from the date of issue of preliminary acceptance letter or the letter of intent.
- c) When a tenderer alters his price or withdraws his offer during the Validity period.

**1.4.7.** Tenderers have to furnish the technical brochures for offered machine along with the tender without fail.

**1.4.8.** The fact of having enclosed the E.M.D. by Demand Draft along with the tender should be clearly superscribed on the sealed envelope.

**1.4.9.** Tenders which do not contain the above superscription on the sealed envelope shall be returned to the respective tenderers unopened without any consideration whatsoever.

**1.4.10. Cases where the E.M.D. is superscribed on the cover but the Demand draft is not found within shall run the risk of being blacklisted by the TGTRANSCO.**

**1.5. Validity of Tender:**

**1.5.1.** Tender should be kept valid and open for acceptance for a period of 90 days counting from the date of opening of the tenders. The period of validity cannot be counted from any date other than the date of opening of the tenders. The tenderers will not be permitted to withdraw or vary their offer once made within **90 days** from the date of opening of the tender and if they do so, the E.M.D. will be forfeited.

**1.5.2. The tenderer should clearly superscribe on the sealed tender envelop about the validity of tender i.e., No. of days. Any offer giving a lesser period of validity other than 90 days is liable to be returned un-opened at the discretion of the TGTRANSCO.**

**1.6. Eligibility and Past Performance:**

**1.6.1. The manufacturers/authorized dealers of manufacturers of digital photo copier machine are eligible for participating in the bid (i.e., preferably Cannon, Xerox, Toshiba or any equivalent standard make). Relevant certificates shall be enclosed in support in case of Authorized dealer.**

**1.6.2. The bidder should have supplied a minimum of 5 nos. of digital photo copy machines to any of government/ public sector organizations in the last 3 years including current financial year.**

**1.6.3. The bidder should enclose performance certificates for a minimum of one year along with the purchase orders for their product against supply made to any government /public sector organizations in support of clause no. 1.6.2.**

**1.6.4. The tenderer should furnish full particulars regarding supplies of the materials made so far to TGTRANSCO and other Boards / Organizations in India.**

**1.7. Service Conditions:**

**1.7.1 The equipment/ materials offered shall be entirely satisfactory for operation under the climatic conditions indicated below**

a) Maximum ambient air temperature (in shade)	50/45° C
b) Maximum ambient air temperature (under sun)	70° C
c) Maximum daily average ambient air temperature	35° C
d) Maximum yearly average ambient air temperature	30° C
e) Minimum ambient temp. of air	7.5° C
f) Maximum humidity	100%
g) Altitude above M.S.L.	Upto 1000 M
h) Average No. of thunder storm days per annum	50
i) Average No. of dust storm days per annum	Occasional
j) Average No. of rainy days/annum	90
k) Average Annual Rain fall	925 mm.
l) Normal tropical monsoon period	4 Months
m)Maximum wind pressure	150 Kg/Sq.M.

**1.7.2 Due consideration will be given to any special devices or attachments put forward by the tenderer which are calculated to enhance the general utility and the safe and efficient operation of the equipment/materials**

**1.8 Quantity to quote:**

**1.8.1 Suppliers would be required to quote for total Quantities of each item in full as indicated in the Specification. Offers quoting less than the prescribed quantity are liable for rejection.**

**1.9 Completeness of tender:**

**1.9.1 The tender should be complete with all details of materials, illustrative and descriptive literature and drawings, and information regarding the Country of manufacture and origin of materials used in the manufacture of the articles.**

**1.9.2 The tenderer should include all minor accessories not specifically mentioned in this specification but essential for the completeness of the equipment. The tenderer shall not be eligible for any extra charges in respect of such minor accessories, even though they are not mentioned in the tender specification.**

**1.10 Deviations from Specification:**

**1.10.1 No deviations from the terms and conditions are allowed. All tenders should strictly confirm to the conditions notified. Any tender not strictly in conformity with the notified conditions are liable to be rejected.**

**1.11 Due date and submission of tender:**

**1.11.1 Tenders in duplicate each complete with all schedules and tender forms filled in together with all accompanying tender drawings, descriptive and illustrative literature also in duplicate be sent in a sealed cover kept in an outer sealed cover both addressed to the CE/ Metro-Zone/ Hyderabad so as to reach him by the due date and time specified in the tender notification. The name of the Tenderer should be clearly written both on the sealed cover and outer envelope.**

1.11.2 **The sealed cover as well as the outer envelope should be superscribed as follows:**

- Name of the work.**
- Registration No. of the Vendor with TGTRANS CO, if any.**
- Tender against specification No.CE/MZ/Tech-05/2025-26.**
- Due date and time for submission.**
- Date and time for opening.**
- Payment of E.M.D and cost of tender specification: Details of D.D. i.e., D.D.No., Date, Amount etc.,**
- Whether 90 days validity offered YES/NO**

1.11.3 **Tenders not superscribed as in clause 1.11.2 are liable to be rejected.**

1.11.4 **The tenderers shall invariably complete Forms IIIA, IIIB, IIIC & IIID attached to the specification and enclosed the same to the tender without fail. Tenders without these enclosures will be rejected.**

1.11.5 The time of actual receipt in the tender receiving office only will count for the acceptance of the tender and the date of tender, date stamp of post Office or date stamp of any other office will not count. The TGTRANS CO will not be responsible for any postal or any transit delays.

1.11.6 Standard printed conditions attached to the tender will not be accepted. Only those mentioned in the body of the tender will be considered. Should the tenderer wish to depart from the provision of this specification, He shall list such departures in the body of the tender and submit full particulars and reasons for such departure. Unless so specifically brought out and explained the equipment/materials offered shall be considered to comply in every respect with the terms and conditions contained in the Specification.

1.11.7 **Telegraphic quotations will not be entertained under any circumstances.** Clarifications, amplifications, and/or any other correspondence from the tenderer subsequent to the opening of tender will not be entertained. **The tenderers are advised to ensure that their tenders are sent in complete shape at the first instance itself.**

1.11.8 Post tender rebates, revisions or deviations in quoted prices and/or conditions or any such offers which will give a benefit to the tenderer over others will not only be rejected outright but the original tender itself will get disqualified on this account and the tenderer's E.M.D. will be forfeited. Conditional discounts are not acceptable.

**1.11.9** Technical brochure for offered machine shall be submitted along with Tender.

#### **1.12 Tender opening date:**

1.13.1 Tenders will be opened at the office of the **Chief Engineer/Metro Zone/Hyderabad** as indicated in the Tender Notice on the date and time as specified therein in the presence of such of those tenderers or their authorized representatives as may desire to be present. Authorization letter given by the company head shall be submitted to this office in case an authorized representative is attending for Tender opening on behalf of the Company Head.

1.13.2 In the event of the specified date of the tender opening being declared a holiday for the purchaser, the tender shall be opened at the appointed time and location on the next working day or any other day as notified on the notice board at the office of Chief Engineer / Metro-Zone / Hyderabad.

#### **1.14 Acceptance:**

1.14.1 It is not binding on the TGTRANS CO to accept the lowest or any tender. The TGTRANS CO reserves the right to place orders for individual items with different tenderers and to revise the quantities at the time of placing the order and to order extra materials upto the extent of the offered quantities within the validity of the tender. The orders for the items may be split up between different tenderers to facilitate quick delivery of the materials required. The TGTRANS CO also reserves the right to accept or reject any particular tender without assigning any reasons therefore.

1.14.2 The TGTRANS CO reserves the right to vary the ordered quantity during the execution of the order.

#### **1.15 Post Tender Offers:**

1.15.1 **Under no circumstances shall a tenderer alter his price or price variation formula during the validity period after tenders are opened. Any tenderer who does so resulting in recalling of tenders by TGTRANS CO shall not only lose his E.M.D. but also run the risk of being blacklisted by the TGTRANS CO which reserves the right under the law to recover damages resulting there from.**

## **1.16 Interchangeability:**

1.16.1 All similar materials and removable parts of similar equipment shall be interchangeable with each other. A specific confirmation of this should be furnished in the tender.

## **1.17 Place of location:**

1.17.1 Particulars of site location and nearest rail heads to which the equipments/Material have to be supplied will be given to successful tenders.

## **1.18 Delivery :**

1.18.1 **Delivery period shall be reckoned 6 weeks from the date of receipt of the purchase order.** The delivery quoted shall be firm, definite, unconditional and on the basis of receipt of material at destination in good condition without any bearing on the procurement of raw materials or any similar Pre-requisites. **The commencement date and date of completion of deliveries shall be indicated.** The preferred delivery time which is the essence of this specification is indicated in the schedule. **Final deliveries are however, subject to confirmation at the time of placing the letter of intent.** Delay in delivery of materials FADS – (Free at Destination Store) due to non- availability of railway booking, non-allotment of wagons and any such reasons will not be considered. It is the responsibility of the supplier to make alternative arrangements for transporting the material by road or rail so as to see the material reaches the destination within the stipulated period. **Chief Engineer/Metro Zone** reserves its right to defer the delivery date at any time after orders are placed giving not less than 2 months notice without any change in the other conditions of supply. The delivery period shall be reckoned from the date of receipt of Purchase Order shall be guaranteed under penalty as in clause 2.9.

## **1.19 Test Certificates :**

1.19.1 The latest test certificates containing the result of the tests as per the relevant ISS or other specification stipulated must be submitted to the **Chief Engineer/ Metro Zone / Hyderabad**, before delivery of the material, if the tenderer is addressed for submission of same.

1.19.2 The tenderer should specifically mention about furnishing the manufacturer's test certificates and a specimen form of test certificate should be furnished along with the tender.

## **1.20 Inspection :**

1.20.1 The accredited representative of the TGTRANSCO shall have access to the supplier's or his sub-contractor's works at any time during working hours for the purpose of inspecting the materials during manufacturing of the plant and equipment and testing and may select test samples from the materials going into plant and equipment. The supplier shall provide the facilities for testing such samples at any time. As soon as the materials are ready the supplier shall duly send intimation to TGTRANSCO by Regd. post and carry out the tests before the representative of the TGTRANSCO. If the material is not kept ready at the time of inspection as informed, the performance of company for the tenders will be viewed seriously.

1.20.2 The TGTRANSCO may at its option get the materials inspected by a third party if it feels necessary and all inspection charges in this connection will be borne by the supplier.

1.20.3 The dispatches shall be affected only if the test results comply with the specification.

1.20.4 Expenditure towards testing is to the account of supplier only.

## **1.21 Packing :**

1.21.1 The packing may be in accordance with the manufacturer's standard practice unless otherwise specified. The supplier should however, ensure that the packing is such that equipments reach the destination without damages after transport by Air, Sea, Rail and/or Road.

1.21.2 The supplier, whenever dispatches material to a destination should prepare the following information in the form of packing slip in quadruplicate and send the same to the consignee and obtain his acknowledgement on the same. The consignee will return to supplier one copy of packing slip with his remarks. The proforma of packing slip shall be as follows:

## **PACKING SLIP**

- 1. Purchase Order No. & Date.**
- 2. Quantity allotted to the stores and rate applicable.**
- 3. Quantity so far supplied to the stores and the rate applied**
- 4. Quantity now supplied and the rate applied**
- 5. Total quantity supplied under the purchase order with rates applied.**
- 6. Programme for supplying the balance quantity to the stores.**

1.21.3 The supplier shall invariably send to the purchasing officer a copy of Delivery challan whenever materials are dispatched.

### **1.22 Warranty:**

- 1.22.1 The successful tender shall guarantee among other things the following:
  - a) Quantity and quality of material used
  - b) Safe electrical and mechanical stresses on all parts of the equipment, under specified condition of operation.
  - c) **The material shall be warranty for satisfactory operation for a period of atleast one year (12 months) from the date of commissioning or putting the material into use or eighteen months (18 months) from the date of receipt of stores in good condition whichever is earlier.**
- 1.22.2 If during the period of Warranty, any of the materials, equipments or plant are found defective and/or fail in test or operation, such materials, equipment or plant or part thereof at free of cost at the ultimate destination. The supplier will take over the replaced parts/materials/equipment at the time of their replacement. No claim whatsoever will lie on the purchase for the replaced parts/materials/equipment thereafter. In the event of any correction of defects or replacement of defective materials during **the warranty period, the warranty for the corrected/ replaced materials will be extended to a further period of 12 months.** If the supplier, having been notified, fails to remedy the defect(s) within the above period, the purchase may proceed to take such remedial action as may be necessary, at the supplier's risk and expense duly deducting the expenditure from subsequent bills and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

### **1.22 Labeling :**

- 1.23.1 Materials to be supplied shall be labeled with full details of Manufacture, capacities and other details as specified in the relevant **ISS** or other specification stipulated. The purchase order No. and date and year of supply and the words **TGTRANSCO** must be etched.

### **1.24 Materials & Workmanship :**

- 1.24.1 All the materials shall be of the best class and shall be capable of satisfactory operation in the tropics under service conditions indicated in clause 1.7.1 and as detailed in the Technical requirement sheet without distortion or deterioration. No welding or plugging of defective parts shall be permitted, unless otherwise specified, they shall confirm to the requirements of the appropriate Indian, British or American Standards,(Where a standard specification covering the material in question has not been published, the standards of the American Society for testing of Materials should be followed).
- 1.24.2 The entire design and construction shall be capable of withstanding the several stresses likely to occur in actual service and of resisting rough handling during transport.

### **1.25 Jurisdiction:**

- 1.25.1 All and any disputes or differences arising out of or touching the order against this specification shall be decided only by the Courts or Tribunals situated in the geographical boundaries of **Chief Engineer/Metro Zone/Hyderabad.** No suit or other legal proceedings shall be instituted elsewhere.

## Financial

2.1 **Prices :**

**Firm Prices:** Where prices are quoted on firm basis the quotations should be FADS price inclusive of GST and other legally permissible duties and levies wherever applicable, handling charges and insurance to cover the transport by road from destination railway station to site/stores and Storage at site/stores for 30days thereafter.

- 2.1.2 Even though composite Firm price is quoted, the break-up for all the duties Taxes, freight, insurance etc. shall be furnished.
- 2.1.3 It is the responsibility of the tenderer to inform himself of the correct rates of duties and taxes leviable on the materials at the time of tendering.
- 2.1.4 If the rates of statutory levies assumed by the tenderer are less than the correct rates prevailing at the time of tendering the TGTRANSCO will not be responsible for such errors. If the rates of statutory levies assumed by the tenderer are later proved to be higher than the actual/correct rates prevailing at the time of tendering, the difference shall be passed on to the credit of the TGTRANSCO. If the rates of statutory levels assumed by the tenderer increases due to increase in turnover, the increase shall be borne by the tenderer.
- 2.1.5 In case the tenderer is exempted from paying GST such tenderer shall invariably enclose a copy of the composite scheme certificate.

2.2 **Statutory Variation**

- 2.2.1 Any variation up or down in statutory levy or new levy introduced after opening of the tender/after placing of the order under this specification shall be to the account of the **Chief Engineer/Metro Zone** provided that in cases where delivery schedule is not adhered to by the tenderer and there is upward variation/revision after the agreed delivery date, the tenderer/supplier shall bear the impact of such levies and if there is downward variation/revision the TGTRANSCO shall be given credit to that extent.

2.3 **Insurance :**

- 2.3.1 **Insurance shall be responsibility of the** tenderer as FADS rates are called for. The insurance should include the transport by Road from destination Railway station to the **site/stores and storage for 45days thereafter**. Where a policy is taken it should contain a provision for extension to cover further storage and erection at TGTRANSCO's cost and insurance charges shall be indicated separately. The TGTRANSCO shall have the option either to arrange for insurance or ask the tenderer to insure goods.

2.4 **Royalties for Patents :**

- 2.4.1 All royalties for patents or charges for the use or infringement thereof that may be involved the construction or use of any equipment shall be included in the tendered price. The tenderer shall protect the TGTRANSCO against any and all claims arising on account of the use thereof, the TGTRANSCO agreeing to furnish the tenderer any appropriate information or assistance.

2.5 **Security Deposit :**

- 2.5.1 **The successful tenders shall furnish within 15 days from the date of issue of the letter of intent, Security Deposit equal to 5% of the total accepted tender value for proper fulfillment of the contract, which will include the guarantee period failing which the E.M.D. will be forfeited. This will not be waived in any case under any circumstance. The name(s) and Officer(s) in whose favour the deposit is to be made out will be intimated at the time of placing orders. The amount shall be forfeited, if the successful tenderer fails to fulfill the terms of contract/order.**

- 2.5.2 Security Deposit may be paid by Demand Draft on any scheduled bank/Hyd. Amount towards Security deposit will be released after completion of guarantee period.

- 2.5.3 The Security Deposit should be extended suitably in case the equipment is found defective and not attended to within the performance guarantee period.

2.6 **Terms of Payment :**

- 2.6.1 **90% payment will be made within 45 days of the date of receipt of goods in good condition duly certified by the consignee or after approval of the test certificate whichever is later and proper installation and testing and commissioning of machine. No interest will be payable in case the payment is delayed for whatever reason. The balance 10% payment of the contract value will be released after completion period of warranty.**

- 2.6.2 The supplier should invariably submit test certificates as soon as dispatch made so that the test certificate can be checked up and approved well before it becomes due for payment.
- 2.6.3 Payment for the material supplied will be made by TGTransaco.
- 2.6.4 If the contractor has received any over payments by mistake or if any amounts are due to the TGTRANSICO due to any other reason, when it is not possible to recover such amounts under the contract resulting out of this specification, the TGTRANSICO reserves the right to collect the same from any other amounts given by the company due to or with the TGTRANSICO.
- 2.6.5 When the supplier does not at any time, fulfill his obligations in replacing/rectifying etc., of the damaged/defective materials in part or whole promptly to the satisfaction of the TGTRANSICO's Officers, The TGTRANSICO reserves the right not to accept the bills against subsequent dispatches made by the supplier and only the supplier will be responsible for any demurrages, wharfages or damages occurring to consignment so dispatched.

## 2.7 **Currency of Payment:**

- 2.7.1 All payments will be made in Indian Rupees.

## 2.8 **Responsibility of the tenderer for Loss/Damage :**

- 2.8.1 The tenderer is responsible for the safe delivery of the goods in good condition at the destination. He should acquaint himself of the conditions obtaining for handling and transport of the goods to destination and shall include and provide for security and protective packing of the goods so as to avoid damage in transit.
- 2.8.2 External damages or shortages that are *prima-facie* the results of rough handling in transit or due to defective packing will be within a fortnight of the receipt of the materials. Internal defects, damages or shortages of any integral parts which cannot ordinarily be detected on a superficial visual examination though due to bad handling in transit or defective packing will be intimated within 2 months from the date of receipt of the materials in either case the defective or damaged materials should be replaced by the supplier free of cost to the TGTRANSICO. If no steps are taken within 15 days of receipt of intimation of defects or such other reasonable time as the TGTRANSICO may deem proper to afford, the TGTRANSICO may without prejudice to its other rights and remedies causing to be repaired or rectified the defective material or replace the same and recover the expenditure incurred therefore from the deposit such as Earnest Money, Security and performance or other monies available with TGTRANSICO or by resorting to legal action.
- 2.8.3 For the purpose of any legal construction, the materials shall be deemed to pass into TGTRANSICO ownership only at the final destination where they are delivered and accepted.

## 2.9 **Penalty for late delivery:**

- 2.9.1 i) General: - The time for and the dates for delivery mentioned in the purchase order shall be deemed to be the essence of the contract. In case of delay in delivery of materials at destination, whatever be the reason, the Board may at its option, demand and recover from you **an amount equivalent to half percent of the value of the materials not delivered within the prescribed time limit for every week of delay or part thereof, subject to a max. of 5% of the total value of the contract.** This right of the TGTRANSICO shall be without prejudice to its rights under the law including the right to cancel the contract, forfeit the deposit and/or recover damages for breach of contract.
- ii) The date of receipt of materials at the destination stores in good condition (Form-13) will be taken as the date of delivery.
- 2.9.2 For penalty, the number of days of delay would be rounded off to the nearest week and interest calculated accordingly.
- 2.9.3 Materials/ equipment which are not acceptable quality or are not confirming to specification would be deemed to be not delivered.
- 2.9.4 The penalty specified in Clause 2.9.1 shall be levied and would be adjusted against subsequent pending bills.

## 2.10 **Force Majeure:**

- 2.10.1 The supplier will not be liable for delay or for failing to supply the material/equipment for reasons of 'Force Majeure' such as of God, acts of public enemy, acts of Govt. fires, floods, strikes, lockouts etc. and strikes in works manufacturers of proprietary items as specified by the TGTRANSICO.

**2.10.2 The supplier shall within 10 days from the beginning of such delay notify to the TGTRANSCO in writing the cause of delay. The TGTRANSCO shall verify the facts and grant such extension of time as facts justify.**

2.10.3 No price variation shall be allowed during the period of force majeure and penalty would not be levied for this period.

**2.11 Risk Purchase and Black Listing :**

2.11.1 In case of supplier who has not adhered to the delivery schedule, the TGTRANSCO reserves the right to purchase the balance quantity from the open market floating another Tender and recover the extra expenditure thus incurred from the supplier. TGTRANSCO reserves the right to black List the supplier who has not adhered to the delivery schedule. This is in addition to the rights of the TGTRANSCO mentioned in the specification.

### Section-III

#### **3.1. TECHNICAL SPECIFICATIONS**

##### **3.1.1 Digital Photo Copier Machine with 35 PPM speed**

One-sided Speed A4 size	35 ppm or above
Monthly Duty Cycle	Up to 153000 pages/month
Processor	1.05 GHz Dual-Core or above
Memory	4 GB
Hard Drive	320GB
Paper Size	Upto A3
Connectivity	Ethernet 10/100/1000 Base-T High-Speed USB 3.0, Wifi, Mobile Printing.
<b>Copy Specifications:</b>	
Copy Speed	35 ppm or above
Copy Resolutions	600x600 dpi
SPDF	Yes
Zoom	25% to 400%
Color Scan	Yes
First Copy -out time	4.3 Seconds
<b>Print Specifications:</b>	
Print Speed	35 ppm or above
Print Resolutions	1200x1200 dpi
Printer Languages (O.S.C)	PCI 5E, PCL6 PDF, XPS, JPEG, TIFF, HPGL
Duplex Printing	Yes
First-Print-Out Time	4.8 seconds
<b>Scan Specifications:</b>	
Scanning Speed	80 ipm or above
Scan Resolutions	600 x 600 dpi
File Formats	PDF,JPG,TIFF,SERCHEBLE PDF VIA OCR, PASSWORD PROTECTED PDF,LINEARIZED PDF(SET VIA EMBEDDED WEB SERVER)
Concurrent Jobs	Scan while the system is printing copy or network print jobs, or while it is transferring scan to network or fax jobs
Features	Scan to Home ,Scan to USB, Scan to Email ,Scan to Network (Browse FTP or Browse SMB)
Trolley Stand	Trolley stand for placing the Digital Copier
Stabilizer	Constant Voltage Transformer of required capacity
Accessories	All standard Accessories with Digital Copier

##### **3.1.2 Existing Digital Photo Copier Machine for Buy back:-**

Make	Xerox,
Model	Veralink B7035
Serial No.	3399774682
Year of manufacture	---
Date of Commissioning	28.11.2018
Stand	No

**SIGNATURE OF THE TENDERER.**

**FORM – III – A**  
**(TO BE FILLED BY THE TENDERER)**

1. Enquiry No : .....
2. Specification No. : .....
3. Name of the Material : .....
4. Vendor Registration No. for this item : .....
5. Quantity on Enquiry : .....
6. Last date and time for submission of tender : .....
7. Date and time for opening of tender : .....
8. Whether E.M.D.is enclosed : .....
9. Whether the quotation is in single Part/two part. : .....
10. Whether the specified minimum quantity is quoted. : .....
11. Whether prepared to furnish performance Guarantee@ 10% if order is placed. : .....
12. Cost of Specification whether remitted. : .....
13. Whether month-wise delivery schedule is indicated : .....
14. Prices whether variable : .....
15. Whether Excise duty is included/excluded. : .....
16. Whether sales Tax is included/ excluded. : .....
17. Whether TGTRANSCO terms of payment are accepted. : .....
18. Quantity offered for supply : .....
19. Whether 90 days validity offered : .....
20. Whether sample is enclosed (if specified) : .....
21. Whether the material/equipment offered conforms to the relevant TGTRANSCO's / ISS specifications : .....
22. Whether executed orders of the Board previously for the items tendered now please give full details. : .....
23. Similar details in respect of supplies made to other S.E.Bs. : .....
24. Whether Sales Tax clearance certificate enclosed. : .....
25. Whether income Tax clearance certificate enclosed. : .....
26. Whether the product bears ISI mark : .....
27. Whether TGTRANSCO delivery clause Accepted : .....
28. Whether TGTRANSCO Guarantee Clause accepted. : .....

**SIGNATURE OF THE TENDERER**

**FORM - III B**

**SCHEDULE OF QUANTITY AND PRICES**

**SPECIFICATION No. : Tech-05/2025-26 – Supply of 1No. Digital Photocopier Machine for the O/o.SE/OMC/Metro- Central/Hyderabad.**  
 (with buy back of existing photo copier machine of Make: Xerox, Model No: Veralink B7035, Machine No.3399774682).

Sl. No	Description of material	Quantity required U/m	TGTRASC O's Delivery schedule	Whether the prices firm or variable	Ex-works price per unit including packing	Freight and Insurance	GST @ 18%	Total Value per unit (Rs.) (ps.)	Discount if any	Remarks (Make/Type of model of the offered material shall be mentioned)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1	Supply of 1No. Digital Photocopier Machine for the O/o SE/OMC/Metro-Central/Hyderabad.	1	6 weeks							
2	Buy back of existing photo copier machine of Xerox make Veralink B7035, Serial No.3399774682.	1								

**Sd/-**  
**CHIEF ENGINEER/METRO ZONE**  
**TGTRANSCO/HYDERABAD**

**SIGNATURE OF THE TENDERER**

**FORM-III C****PAST PERFORMANCE DETAILS**

**(For a Period of last five years, year wise prior to date of tender opening, Item wise with subtotals year wise)**

**Material:-****Year:-**

Sl. No.	Order Placed by (Name and full address of purchaser)	Order No. & Date	Description and quantity	Value of Order	Date of Completion of Order		Whether the Performance Certificate from Purchase attached (Yes/No)
					As Per Order	Actual	

**Note:-** It is responsibility of the Tenderer to prove the qualifying requirements by furnishing copies of P.Os and by enclosing the performance certificates issued by the purchasers, with actual utilization particulars of the material/equipment. Offers without these details are liable for rejection.

**Date****Signature of Tenderer with Seal and**

**FORM-III D**

**DETAILS TO BE FURNISHED IN CASE OF A MANUFACTURER**

1. Name and address of firm :
2. Location of manufacturing works/ Factory/factories owned :
3. Details of additional plant and machinery erected :
4. Details of stores or class of stores which the factory, as equipped is capable of production (Specifying each item separately) :
5. Production capacity of each item, with the existing plant and machinery. :
6. Details of arrangements of quality control of products such as Laboratory etc. :
7. Whether there is scope for expansion and to what extent. :
8. Whether samples were tested to any standard specification, if so, copies of original test certificates should be submitted in triplicate. :

**SIGNATURE AND DESIGNATION**

**PLACE:**

**DATE:**

**SECTION-IV  
SCHEDULE 'A'**

**DEPARTURE FROM SPECIFICATION**

<b>Reference to clause No. of this specification</b>	<b>Departures</b>
.....	.....

**SCHEDULE 'B'**

**MANUFACTURERS AND PLACES OF MANUFACTURE TESTING & INSPECTION**

<b>Sl. No.</b>	<b>Description</b>	<b>Manufacturer</b>	<b>Place of Manufacture</b>	<b>Place of testing and inspection</b>
.....	.....	.....	.....	.....

**SCHEDULE 'C'**

**LIST OF SUPPLIES MADE SO FAR WITH FULL DETAILS OF GOODS SUPPLIED AND TO  
WHOM SUPPLIED**

<b>Sl. No.</b>	<b>Equipment</b>	<b>Contents of individual packages</b>	<b>Weight Kg</b>	<b>Dimensions</b>
.....	.....	.....	.....	.....

**SCHEDULE 'E'**

**DESCRIPTIVE LITERATURE AND FULL PARTICULARS OF THE EQUIPMENT OFFERED**

<b>Sl. No.</b>	<b>Item No.</b>	<b>Description</b>
.....	.....	.....

**SCHEDULE 'F'**  
**SCHEDULE OF TESTS PERFORMED**

.....  
Sl. No. Description of material Description of tests Place of Test Test results performed Whether standard tested certificates enclosed or not  
.....

.....  
All tests in accordance with the latest issue of ISS shall be performed on all the equipment.  
Detailed lists of all the tests performed shall be indicated in this Schedule

**SCHEDULE 'G'**  
**SCHEDULE OF RATES FOR SUPERVISION OF ERECTION & COMMISSIONING OF EQUIPMENT**

.....  
**DELETED**