



TRANSMISSION CORPORATION OF TELANGANA LIMITED

TENDER NOTICE

Tender.No.SE/OMC/Metro-East/DE(T)/AE-1/F.Veh Gen/D.No. 1764/25-26, Dt:28.02.2026

Sub: TGTRANSCO-OMC/Metro-East Circle - Tender notice for “Hiring of Car/ Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2026 to 31.03.2027” – Tender Notice – Issued - Regarding.

Sealed tenders are invited to hire the following vehicles for the period from 01.04.2025 to 31.03.2026 so as to reach up to **14:00Hrs on 28.03.2026**

Sl. No.	Specification No.	Description (Name of the work)	ECV in Rs. (Approx.)	EMD (2% of ECV) to be paid.
1	W-16/2025-26	Hiring of Utility Vehicle for official utilization of Assistant Divisional Engineer/MRT/SD-III/Metro-East for the period from 01.04.2026 to 31.03.2027	Rs.5,94,720/-	Rs.11,894/-
2	W-17/2025-26	Hiring of Car for official utilization of Divisional Engineer/MRT&T/F/Metro-East for the period from 01.04.2026 to 31.03.2027	Rs.5,29,200/-	Rs.10,584/-

Detailed tender specifications can be downloaded from TGTRANSCO website, www.tgtransco.com.

The following documents and DD’s are to be enclosed scrupulously, along with the tender for each specification:

- 1) A demand draft for **Rs.590/- (Rupees Five Hundred and Ninety Only)** drawn on any scheduled bank in favour of Superintending Engineer/OMC/Metro-East/ Hyderabad payable at Hyderabad for each specification. The specification cost is non-refundable
- 2) A demand draft towards **EMD** (2% of Estimate Value as mentioned above against specification Nos) drawn on any scheduled bank in favour of Superintending Engineer/OMC/Metro-East/Hyderabad payable at Hyderabad.

The filled in tenders duly signed & super scribing on envelope as mentioned in specification shall be deposited in the tender box provided in the O/o Superintending Engineer/OMC/Metro-East Circle/TGTRANSCO/2nd Floor, 220KV GISS OU, Opp EFLU, Hyderabad-500007.

Last date for receipt of filled in sealed tender in tender box: **28.03.2026 up to 14:00Hrs.**
Date & time of opening of the tenders : **28.03.2026 at 15:00Hrs.**

For further details please contact this office (phone No. 8712462537 & 8712462496) during office working Hours.

If Tender Opening Day happens to be a holiday due to unforeseen reasons, the tender will be opened on next working day or any other day as displayed in Notice Board.

Sd/-
**SUPERINTENDING ENGINEER,
OMC/METRO-EAST**

Copy Submitted to:

The Chief Engineer/ Metro Zone/TGTRANSCO/Erragadda/Hyderabad

Copy to:

The Divisional Engineer/ 400KV/O&M/Mamidipally & Maheshwaram

The Divisional Engineer/MRT&Transformers/Metro-East

The Executive Engineer /Construction/Metro-East/ Hyderabad

The Divisional Engineer/ 400KV/O&M/ Malkaram

The Divisional Engineer/O&M/Chandrayanagutta

The Assistant Divisional Engineer/MRT/SD-III/Metro-East

Notice Board

To display on notice board

**OFFICE OF THE
SUPERINTENDING ENGINEER,
OMC/METRO-EAST
2nd Floor, 220KV GISS OU,
Opp EFLU, Hyderabad-500 007**

Tender Specification No. SE/OMC/Metro-East Circle/Hyd/W- /2025-26

Name of the Work : Hiring of ----- for official utilization
of -----
for the period of 01.04.2026 to 31.03.2027.(Bidder to fill up
the blank as per work).

Specification No. : -----
(to be filled by bidder)

Cost of each Specification : Rs.590/-

Last date of receipt of tenders : 28.03.2026 up to 14:00Hrs.

Date & time of opening of the tenders : 28.03.2026 at 15:00Hrs

Address of the Tenderer : M/s.....

.....

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Sd/-
**SUPERINTENDING ENGINEER
OMC/METRO-EAST**

TRANSMISSION CORPORATION OF TELANGANA LIMITED

TENDER SPECIFICATION No: SE/OMC/METRO-EAST/HYD/W- /2025-26

1. Name of the work : **“Hiring of Car/ Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2025 to 31.03.2026”.**
2. Officer to whom Tenders shall be submitted : Superintending Engineer/OMC/Metro-East,
2nd Floor, 220KV GISS OU,
Opp EFLU, Hyderabad-500 007.
3. Superscription on the sealed Tender covers : (i). Name of the work
(ii) Tender Specification No.
(iii) Whether D.D towards Bid Security enclosed
Yes /No
(iv) Details of D.D towards cost of tender
Specification (D.D.No. with amount etc.,)
(v) Tender opening time & date
(vi) Tender is valid for 90 days from the
date of opening
(vii) GST Registration No.

(Tenders without above superscription on cover are liable for rejection)
4. Last date & time of receipt of Tender : **28.03.2026 upto 14:00Hrs.**
5. Date & Time of opening of Tender : **28.03.2026 at 15:00Hrs.**
6. Place of opening : O/o Superintending Engineer/OMC/Metro-East/
2nd Floor, 220KV GISS OU,
Opp EFLU, Hyderabad-500 007
7. Cost of Specification : **Rs.590/- (Rupees Five Hundred and Ninety Only)** to be paid in the form of D.D. in favour of Superintending Engineer/OMC/ Metro -East / TGTRANSCO/ Hyderabad
8. Bid Security to be paid : **2% of the Estimate value as per tender notice** in the form of Demand Draft in favour of “Superintending Engineer/OMC/Metro-East/Hyderabad payable at Hyderabad.
EMD is exempted for Tenderers belong to SC/ST Categories. They must enclose the Caste Certificate issued by Mandal Revenue Officer along with the specification without which the tender will be rejected.
9. Performance Security : 5% of the contract value.

Sd/-

**SUPERINTENDING ENGINEER
OMC/METRO-EAST**

TERMS AND CONDITIONS

1. **Name of the Work:** “Hiring of Car/Utility Vehicle for official utilization of various officers in Metro-East Circle for the period from 01.04.2026 to 31.03.2027”
2. **Period of Contract:** From 01.04.2026 to 31.03.2027 or from the actual date of utilization whichever is later and renewable for further period of maximum 2 years based on the satisfactory performance of the agency and at the option of TGTRANSCO. On receipt of intimation regarding proposed further renewal of contract period, the contractor should immediately submit updated vehicle documents with validity in extension period. Unless official extension is issued vehicle is deemed to have been not provided by contractor and billing for in between period (i.e., expiry of current agreement & issue of extension) is not allowed, unless specifically approved.
3. The cost of HSD oil, lubricants, repair charges, taxes, labour charges, insurances, and any other incidental expenses in providing/running the vehicle shall be borne by the contractor.
4. In case the officer to whom the vehicle is intended is on long leave or transferred and the post is vacant for a period of one month and above, the vehicle shall be discontinued till a regular incumbent assumes charge, and no payment will be made for the period of such discontinuity.
5. The vehicle will be engaged with a mileage as enclosed in the schedule with attendance on all days including holidays and festivals.
6. The vehicle supplied under the contract should invariably have comprehensive General Insurance policy during the period of contract. The TGTRANSCO shall not be responsible for any kind of litigation, whatever may be the case i.e., breakdown, accidents, etc., only the contractor/vehicle owner shall be responsible for settlement of any such claims arising out of accidents.
7. **M.V. Tax & Registration:** M.V. Tax in respect of all the Vehicles proposed to be supplied to TGTRANSCO should invariably be paid for the contract period and they should be reputed as Taxis with statewide permit. For any journeys outside TELANGANA required permission shall be obtained by the contractor and TGTRANSCO will reimburse the same at actuals on production of receipt from RTA. All the vehicles shall have valid pollution under control certificate issued by RTA or authorized agency and must be renewed as and when falls due during the period of contract.
8. **Drivers:** The Drivers of the cars/Utility Vehicles shall be covered under a Group Insurance policy. All the drivers of the vehicles should possess valid Driver’s (Professional) license of concerned vehicle. It is preferred that the same driver and vehicle serve each officer continuously. Frequent changes causing inconvenience to the officers may entail cancellation of the hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged shall wear uniform and be punctual and has to be well mannered and should conduct himself in a respectable manner and he shall be provided with Identity Card issued by the Agency to be displayed at all times on duty. The agency is responsible for obtaining licenses under the contract labour (Regulation and Abolition) Act, 1970. In case the provisions of the Act have no application to the agency it is his responsibility to obtain “Not Applicable” Certificate from the appropriate authority.

9. **Model of Vehicles:** Vehicles **below 10 years** with state-wide permit shall only be considered for hiring. The vehicles should be maintained in perfect condition and well upholstered. Good road worthy vehicle with perfect front and rear suspension and comfortable seats is to be made available. If during period of contract vehicle crosses 10 years, contractor should replace vehicle of model below 10 years and submit documents pertaining to replacement of vehicle 15 days in advance for scrutinization of documents and approval. Unless approval is obtained for replacement of vehicle, vehicle is deemed to have not provided by contractor and penalty for non-availability of vehicle will be applicable during above period.
10. **Inspection:** All the vehicles should be put up for inspection along with the original documents like "RC" (Registration Certificate), insurance policy, taxi permit, valid pollution under control certificate etc., to the inspecting officer authorized by TGTRANSCO and when requisitioned. The contractor shall make the vehicles available for inspection before actually providing the same to TGTRANSCO officer. Vehicles not confirming to this specification will be rejected.
11. **Penalty for Absence/Breakdown of the Vehicle:** If the contractor fails to provide the vehicle on any day or in case of vehicle breakdown, the supplier shall provide a replacement of vehicle in good running condition within one hour of receiving such report. The supplier should maintain spare vehicle of the same standards to meet such emergencies. In the event of contractor's failure to do so, the TGTRANSCO may hire an alternate vehicle at the cost of the contractor besides imposing a penalty of **Rs. 500/- per day**.
12. **Reckoning of Kms and Time:** The reckoning of KM's will be counted from the Head Quarters or from the Garage of the agency (whichever distance is less) to the designated place by the officer using the vehicle. The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.
13. **Liability:** TGTRANSCO shall not be responsible for any liability or damages suffered by the contractor of the vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, natural calamities, strikes, fire, etc. TGTRANSCO shall not be liable for payment of penalties claim by concerned authorities for all offences punishable under law.
14. The Owner/Manager of the Agency providing vehicles to the field officers shall not be related to any of the employees and Officers/Directors of TGTRANSCO/DISCOMS/TGGENCO. An undertaking to this effect should be furnished by the contractor.
15. The TGTRANSCO will not be held responsible for any Taxes, dues, Loans or debts on the vehicle belonging to the contractor and the contractor should ensure no involvement of the TGTRANSCO on such accounts.
16. Under any circumstances the TGTRANSCO is not responsible for any repairs, damages and accidents connected with the vehicle
17. The hiring contract can be terminated without assigning any reason for un-satisfactory performance on the part of the traveling agency/other reasons.
18. The Contractor has to comply with R.T.A. Rules and rules of other agencies like Police, Labour rules etc., and should be in possession of necessary permission, License etc., to the Vehicle on hire
19. The duty slip should be maintained and be available with driver for obtaining the TGTRANSCO officials' signatures for the trips made.
20. The driver has to report to the concerned officer with in specified time as required/directed every day including holidays.

21. The contractor should implement minimum wages act for persons engaged by him for providing the vehicle to TGTRANSCO on hire basis.
22. The contractor should give two months prior intimation to TGTRANSCO, if the contractor wants to withdraw the vehicle within the agreement period. Otherwise Security deposit & Retention amount available with TGTRANSCO will be withheld and forfeited.
23. **PAYMENT TERMS:**
 - (i) 95% payment will be made on submission of monthly bills by the contractor duly certified by the Engineer in charge and 5 % amount will be retained with TGTRANSCO. The retained amount will be paid along with final bill on separate H.R.
 - (ii) Payment for the works due will made by cheque by SE/OMC/Metro-East/Hyderabad
 - (iii) Exchange commission for issue of Bank Drafts will have to be on the account of the Contractor.
 - (iv) Bank commission charges shall be contractor's amount.
 - (v) No interest will be paid for delayed payments under any circumstances
 - (vi) The prices quoted shall be firm.
 - (vii) Performance Security deducted @5% of the value of work will be released immediately after termination of the agreement. The Performance Security shall be forfeited, if the contractors do not fulfill the terms and conditions of work contract.
24. The supplier of the vehicle shall submit the GST applicability if registered.
25. The bills should be submitted in duplicate to the officer to whom the vehicle is intended.
26. The Vehicle should display Yellow number plate.
27. Any disputes arising out of this contract have to be settled in the Hon'ble Courts of jurisdiction situated in Twin cities of Hyderabad and Secunderabad only.
28. If the vehicle is withdrawn permanently without fulfilling the conditions of agreement causing inconvenience, action will be taken to forfeit the Security Deposit.
29. If the vehicle is not road worthy due to repairs etc and no substitute vehicle is provided in that calendar month a penalty upto 5% of that monthly bill will be levied at the discretion of **corresponding officer**.
30. The vehicle front and rear wind screens shall have 70% VLT (Visual Light Transmission) and side glasses shall have 50% VLT respectively. Black films and any other material pasted on front and rear wind screens and side glass of the vehicle are not permitted.
31. The performance security is 5% of contract value. On extension of vehicle agreement for next financial year, the balance SD shall be deposited by way DD only within 15 days of extension. No requests for deduction in running bills will be entertained.
32. It is the responsibility of contractor to ensure that all vehicle documents as per RTA Rules are within validity period during contract period. If vehicle documents are lapsed, contractor should provide alternate vehicle with valid vehicle documents as per RTA Rules.
33. As and when validity of specific vehicle documents are due to expire, contractor shall arrange for renewal of same before expiry and submit renewed copy to agreement authority failing which current running bill will be kept in hold.

Sd/-

**Superintending Engineer
OMC/Metro-East**

Signature of the Contractor:

SCHEDULE-A**TRANSCO approved vehicle rates communicated vide T.O.O (Chief Engineer/Civil)****Ms.No.1108, Dt.13.07.2021**

1. Spec.No. W- 16/25-26: Hiring of Utility Vehicle for official utilization of Assistant Divisional Engineer/MRT/SD-III/Metro-East for the period from 01.04.2026 to 31.03.2027

Description for above Specification Nos W-16/25-26	Amount in Rupees for 2500 KM per month per vehicle
Lumpsum hire charges per month per vehicle with 2500 Km Run/Month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, Cost of HSD Oil, Lubricants, repairs and other charges complete with attendance on all days including holidays and Sundays. (Upto 10 years old Model)	Rs.42,000/- (Upto 10 years old model) Worked out to a ECV of Rs.5,94,720/- including GST.

- 2 Spec.No. W-17/25-26: Hiring of Car for official utilization of Divisional Engineer/ MRT & T/F/Metro-East for the period from 01.04.2026 to 31.03.2027

Description for above Specification Nos W- 17/25-26	Amount in Rupees for 3000 KM per month per vehicle
Lumpsum hire charges per month per vehicle with 3000 Km Run/Month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, Cost of HSD Oil, Lubricants, repairs and other charges complete with attendance on all days including holidays and Sundays. (Up to 10 years old Model)	Rs.42,000/- (Upto 10 years old model) Worked out to a ECV of Rs.5,29,200/- including GST.

Signature of the Contractor:

Sd/-
Superintending Engineer
OMC/Metro-East

SCHEDULE-B

Name of the Work: Hiring of ----- for official utilization of -----
-----for the period of 01.04.2026 to 31.03.2027.
(Bidder to fill up the blank as per work).

Specification No.: -----

Period of contract: 01.04.2026 to 31.03.2027.

Sl.No	Description	Quoted Rate/Each	Model of the Vehicle and (Year of manufacturing) (*)
1	Fixed Lump sum hire charges per month per vehicle including repairs, driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, and other charges etc., with attendance on all days including holidays and Sundays (Upto 10 years old Model)		

Important:- (*) Vehicle Documents should be enclosed, failing which tender is liable for rejection. The vehicle should be in the name of bidder or lease Agreement for the same should be enclosed.

Note:

- 1) Statutory taxes extra as applicable from time to time.
- 2) Toll gate charges will be reimbursed by the department, as per actuals.
- 3) All the Hired Vehicles shall be Yellow Plated, as per RTA Rules.
- 4) Tenderer may quote for one or more, duly producing the documents of different vehicles for each specification.

Signature of the Contractor

Sd/-
Superintending Engineer
OMC/Metro-East