



**TRANSMISSION CORPORATION OF TELANGANA LIMITED**  
**OFFICE OF THE**  
**CHIEF ENGINEER/METRO ZONE/TGTRANSCO,**  
**2<sup>ND</sup> FLOOR, ROOM.NO.208, KALYAN NAGAR X ROADS,**  
**ERRAGADDA, HYDERABAD – 500 045.**  
**Ph.No. 040-29562977.**

**Tender No.CE/MZ/HYD/DE(T)/ADE(T-3)/F:14/D.No.3416/25,Dt.13.03.2026.**

**OPEN TENDER NOTICE**

**Sealed Tenders are invited from the licensed security agencies to take up the following works.**

<b>Sl. No</b>	<b>Specification No.</b>	<b>Name of the work</b>	<b>Cost of tender specification (Including GST)</b>	<b>Bid security to be paid</b>
<b>1</b>	<b>Veh-07/2025-2026.</b>	Providing of 1No. A/c Innova Vehicle/equivalent on Hire basis for the official use of Chief Engineer/Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500KMs per month.	Rs.590/-	Rs.12,525/-

1. Detailed Tender schedule can be downloaded from TGTRANSCO website [www.tgtransco.com](http://www.tgtransco.com).
2. The sealed tenders along with EMD and specification cost by way of DD on any scheduled bank in favour of SE/OMC/Metro-Central/TGTRANSCO/Hyderabad may be dropped in the Tender box kept at the O/o Chief Engineer/Metro Zone/TGTRANSCO, Hyderabad, 2<sup>nd</sup> Floor, Room.No.208, Kalyan Nagar X Roads, Hyderabad.
3. The undersigned reserves the right to reject any or all tenders without assigning any reasons.
4. Last date for receipt of the filled in tenders is 12:00 Hrs. **on 15.04.2026.**
5. The Tenders will be opened at the office of Chief Engineer/Metro Zone, TGTRANSCO, 2<sup>nd</sup> Floor, Room.No.208, Kalyan Nagar X Roads, Erragadda, Hyderabad-500 045 at 15:00 Hrs on **15.04.2026.**

**Sd/-**  
**CHIEF ENGINEER**  
**METRO ZONE/HYDERABAD**

**Copy communicated to:-**

The Chief Engineer/Transmission/TGTRANSCO/Vidyut Soudha/Hyderabad.

The Chief Engineer /IT & QC/TGTRANSCO/Vidyut Soudha /Hyderabad.

The Chief Engineers/Rural Zone, Warangal Zone and Karimnagar Zone of TGTRANSCO – Requested to display tender notice in their office notice boards.

**Copy to:**

The Superintending Engineer/OMC/Metro-Central, NIMS, Hyd.

The Superintending Engineer/OMC/Metro-East, OU, Hyderabad.

The Superintending Engineer/Civil/Metro, Erragadda, Hyderabad.

The Superintending Engineer/400KV/Metro, Erragadda, Hyd.

The Superintending Engineer/Telecom/Metro, Chilkalguda, Hyd.

*Requested to display tender Notice in their office Notice boards.*

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**  
**SUMMARY SHEET**

1.	Specification No.		CE/MZ/HYD/Tech/Veh- <b>07</b> /2025-2026.
2.	Name of the work		Providing of 1No. A/c Innova Vehicle / equivalent on Hire basis for the official use of Chief Engineer/Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500KMs per month.
3.	Officer to whom Tenders shall be submitted		The Chief Engineer/Metro Zone/Hyderabad TGTRANSCO.
4.	Tenders Submission Closing Date		<b>15.04.2026 at 12:00Hrs</b>
5.	Tenders Opening date & Time		<b>15.04.2026 at 15:00Hrs</b>
6.	Place of opening of the bid		O/o.Chief Engineer/Metro Zone/Hyderabad, 2 <sup>nd</sup> Floor, Room.No.208, Kalyan Nagar X Roads, Erragadda, Hyderabad-500 045.
7.	Bid Security to be paid		<b>Rs.12,525/-</b> in the form of Demand Draft of on any scheduled bank in favour of <b>“Superintending Engineer/OMC/Metro Central/TGTRANSCO/ Hyderabad”</b> .
9.	Security Deposit (to be paid by successful bidder)		5% of the contract value

**Sd/-**  
**CHIEF ENGINEER,**  
**METRO ZONE/HYDERABAD.**

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**  
**TENDER SPECIFICATION No.: CE/MZ/HYD/Tech/Veh-07/2025-2026.**

**TERMS AND CONDITIONS**

**1. NAME OF THE WORK:**

Providing of 1No. A/c Innova Vehicle / equivalent on Hire basis for the official use of Chief Engineer/ Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500KMs per month.

**2. FILLING OF SCHEDULES:**

While submitting the tender, the schedule should be filled in properly and the rate should be quoted for the complete works involved. All the corrections (in the schedule) should be attested by the tenderer. The tenderer should fill up the schedule forms obtained from [www.tgtransco.com](http://www.tgtransco.com) along with the specifications only and no other forms will be accepted.

**The envelope containing Tender must be filled up with the following superscription:**

- i) **Tender Specification No.** : CE/MZ/HYD/Tech/Veh-07/2025-2026
- ii) **Name of Work** : Providing of 1No. A/c Innova Vehicle / equivalent on Hire basis for the official use of Chief Engineer/Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500KMs per month.
- iii) **Details of Bid Security (i.e) DD No. & Date.**
- iv) The Chief Engineer/Metro Zone reserves the right to seek any bidder for clarification on the bids received.

**3. ELIGIBILITY CRITERIA:**

- i) The bidder should be a reputed agency in the business for the past 2years at least.
- ii) The bidder shall enclose list of vehicles available with them along with year of manufacture, vehicle wise and to whom they have provided vehicles in the past with list of clients, with hire details. The RC (Registration Certificate) shall be in the name of the agency or its sole proprietor.
- iii) Each tenderer should pay an amount of **Rs.12,525/- (Rupees Twelve Thousand Five Hundred and Twenty Five Only)** as Earnest Money Deposit by crossed demand draft payable in favour of "Superintending Engineer/ OMC/ Metro Central/ TGTRANSCO/ Hyderabad", drawn on any Scheduled/Nationalized Bank at Hyderabad. The Successful Tenderers EMD will be converted as part of Security Deposit.
- iv) The Chief Engineer/Metro Zone reserves the right to accept or reject any or all the tenders for any reason without any prior notice.

#### 4. **RATES & PRICE SCHEDULES:**

The rates quoted by the tenderer in Schedule –A should be firm for all items of work. No price escalation will be allowed during the period of contract under any circumstances.

The rate shall cover all expenses on the vehicle including wages, cost of diesel, lubricants, repair charges, permits, spare parts and taxes etc., which are applicable and any other incidental expenses in running the vehicle. For the purpose of reckoning mileage reading at the time of starting from the office of the **Chief Engineer/Metro Zone/ Hyderabad** shall be the initial reading and the reading ending at the same place shall be the closing reading.

#### 5. **PERIOD OF CONTRACT:**

From 01.04.2026 to 31.03.2027.

Contractor should provide vehicle on 01.04.2026 or as desired by CE/MZ/Hyd. Penalty will be imposed @1/2% per week or part thereof for the delay providing the vehicle limited to 10% of contract value.

“THE TGTRANSCO HAS THE RIGHT TO TERMINATE THE CONTRACT WITHOUT ASSIGNING REASONS WHEN THE CONTRACT IS NOT REQUIRED DURING THE PERIOD OF CONTRACT AND NO COMPENSATION WILL BE PAID FOR THE BALANCE PERIOD OF CONTRACT. TGTRANSCO ALSO RESERVES THE RIGHT TO EXTEND THE CONTRACT PERIOD TILL **2029** AT THE SAME TERMS AND CONDITIONS WITH A WEEK DAYS NOTICE TO THE TENDERER, BY ENHANCING THE VALUE OF THE AGREEMENT ENTERED ON PRO RATA BASIS. THE CONTRACT WILL BE LIABLE FOR TERMINATION AT ANY TIME DURING THE PERIOD OF CONTRACT AND WITHOUT LIABILITY OF COMPENSATION FOR THE BALANCE PERIOD IF THE WORK IS NOT CARRIED OUT SATISFACTORILY IN ACCORDANCE WITH THE RULES IN VOGUE”.

#### 6. **BID SECURITY/EMD:**

The Bid security for an amount of **Rs.12,525/- (Rupees Twelve Thousand Five Hundred and Twenty Five Only)** in the form of Crossed Demand Draft on any scheduled Bank drawn in favour of the Superintending Engineer / OMC / Metro-Central / TGTRANSCO / Hyderabad should be enclosed to the Tender. Tenders not accompanied by such Demand drafts towards Bid security will be rejected. The Bid security will be refunded in the case of unsuccessful tenderers after finalisation of tenders and it will not carry any interest.

Bid security in case of successful tenderer will be adjusted towards security deposit.

Tenderers belonging to SC, ST, Wadderas are exempted from payment of bid security at the time of submission of tender. But they must submit necessary proof in support of their belonging to SCs, STs or Wadderas.

The Bid security will be forfeited in the following cases:

- i) If the Tenderer does not commence the work within stipulated time on issuance of direction by the field Engineer of TGTRANSCO.
- ii) When the successful tenderer does not accept the order after issue of letter of intent / letter of acceptance.
- iii) When the tenderer alters his prices or withdraws his offers during the validity period.

**7. DECLARATION OF RELATIONSHIP:**

The Tenderer shall declare their relationship, if any, with the officers/ Directors of TGTRANSCO/DISCOMS along with the bids/tenders. The bids not accompanying the above certificate will be rejected. The declaration must be furnished in the format given in Annexure-I & II. Any false information furnished in the declaration/disclosure, if found later the contract is liable for termination as well as recovery of damages.

**8. SECURITY DEPOSIT:**

The successful Tenderers have to pay Security Deposit @ 5% on total value of work. The Security Deposit will be released after three months of satisfactory completion of work entrusted, which will not carry any interest. The Security Deposit shall be forfeited if the tenderer does not fulfill the terms and conditions of the works contract.

**9. VALIDITY:**

The quotation shall be kept valid for 90 Ninety days.

**10. AGREEMENT:**

The successful Tenderer should enter into Agreement on Rs.100/- (Rupees One Hundred only) Non-Judicial stamp paper with Chief Engineer / Metro Zone/ Hyderabad.

**11. PAYMENT :**

Payment will be generally arranged for the value of work done, within 15 Days from the date of receipt of the bill in complete shape.

**12. SCOPE OF WORK:**

Providing of 1No. A/c Innova Vehicle / equivalent on Hire basis for the official use of Chief Engineer/Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500Kms per month.

**Insurance:**

The Vehicles proposed to be supplied to TGTRANSCO should invariably have comprehensive General Insurance policies for the period of contract. TGTRANSCO shall not be responsible for any kind of litigation, whatever, in case of break down, accidents etc., only the car supplier or sole proprietor of agency shall be responsible for settlement of any such claims arising out of accidents.

## **M.V.Tax & Registration**

M.V. Tax in respect of all the Vehicles proposed to be supplied to TGTRANSCO should invariably be paid for the contract period and they should be reputed as Taxis with statewide permit. For any journeys outside **T.G.** required permission shall be obtained by the contractor and TGTRANSCO will reimburse the same at actual on production of receipt from RTA. All the vehicle shall have valid pollution under control certificate issued by RTA or authorized agency and must be renewed as and when falls due during the period of contract.

## **Driver:**

The Driver of the cars shall be covered under a Group insurance policy. All drivers of the vehicles should possess valid L.V. Driver's (Professional) license. It is preferred that the same driver and vehicle serve each officer continuously. Frequent changes causing inconvenience to the officers may entail cancellation of hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged shall be well dressed and well mannered and should conduct himself in a respectable manner and he shall be provided with identity card issued by the Agency to be displayed at all time on duty.

The agency is responsible for obtaining licenses under the contract labour (Regulations and Abolition) Act 1970. In case the provision of the Act has no application to the agency it is his responsibility to obtain 'Not applicable' certificate from the appropriate Authority.

## **Model of vehicle:**

Vehicle model shall be within 10years old model and with state-wide permit shall only be considered for hiring the vehicle. The vehicle supplied should be maintained in perfect condition and well upholstered. However preference may be given to the vehicle of latest model. Vehicle shall be with transport service registration (Yellow plate).

## **Inspection:**

All the vehicles should be put up for inspection along with the original documents like 'RC' (Registration Certificate), insurance policy, taxi permit, valid pollution under control certificate etc., to the inspecting officer authorized by TGTRANSCO as and when requested. The successful bidder shall make the vehicles available for inspection before actually providing the same to TGTRANSCO officer. Vehicles not confirming to this Specification will be rejected.

## **Breakdown of the Vehicle:**

In case of vehicle breakdown, the supplier should provide a replacement of vehicle in good running condition within **3 Hours** of receiving such report. The supplier should maintain spare vehicle of the same standards to meet such emergencies. In the event of contractor's failure to do so, the TGTRANSCO may hire an alternative vehicle, at the cost of the contractor besides imposing penalty at the rate of **Rs.1000/-** per day.

### **Reckoning of KMs and Time:**

The reckoning of KM's will be counted from the Head- Quarters or from the Garage of the agency (whichever distance is less) to the designated place by the officer using the vehicle.

The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.

### **Tax Clearance Certificate:**

Copies of Income Tax, Sales Tax, Service Tax, Turnover Tax Clearance Certificate for the latest period shall invariably be enclosed to the tender. If the certificates are not enclosed to the tender, the tender is liable to be rejected.

### **Performance :**

Due to non-fulfillment of the contract conditions, if any loss is caused to TGTRANSCO's works, liquidated damages not exceeding 5% of the total value of contract shall be recovered from the monthly bills.

### **Liability:**

TGTRANSCO shall not be responsible for any liability or damages suffered by the tenderer of the vehicle entrusted on hour or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, natural calamities, strikes, fire etc.

As per the above norms the Vehicles to be provided to officers of TGTRANSCO and no deviation will be allowed.

The Chief Engineer/Metro Zone/ Hyderabad reserves the right to terminate the contract at any time without assigning any reason.

### **PAYMENT OF COMPENSATION REGARDING DRIVER ENGAGED BY THE CONTRACTOR :**

- i) The contractor has to take risk insurance for the driver employed by him and the liability rests with contractor to pay the compensation under ESI Act, EPF Act, Workmen Compensation Act, Contract Labour Act, whichever is applicable for the labours engaged by the contractor with his cost.
  - ii) The TGTRANSCO will not be responsible for any liability that may arise under statutory provisions of the Workmen Compensation Act in force. The contractor shall be entirely responsible for all such liabilities and the TGTRANSCO will not take any liability for payment of compensation.
- 13.** The **Innova Vehicle** and driver shall be available for services for 24 hours on all days of the week / month / year including holidays and festival days.
- 14.** If the **Innova Vehicle** is required to be at service before 6:30 A.M. the same will be intimated to the driver on the previous day or by a phone call to his office. He should make the vehicle ready as desired.

15. The **Innova Vehicle** will have to go to all places in the jurisdiction of concerned Zone or anywhere within the State, which will be counted in the total mileage per month. Intimation of such visits will be given to the driver in time and the arrangements for such travel and sufficient diesel etc., are to be made in advance. Even for long duration of stays to outstations, the owner should make sufficient arrangements for diesel and any possible breakdowns.
16. The Contractor shall supply a **Innova Vehicle** in good road worthy condition which enables running on all types of roads. This shall be to the satisfaction of the **Chief Engineer/Metro Zone/Hyderabad**. The vehicle shall be maintained in full road worthy condition by the contractor during the period of contract.
17. The Driver shall possess necessary licenses and permission from R.T.O. for plying the vehicle. The contractor shall be responsible for paying necessary taxes, duties on total taxes or any other taxes if any.
18. The contractor shall provide a competent driver and shall not be changed without intimation to the **Chief Engineer/Metro Zone/Hyderabad**. In case for any reason whatsoever, the **Chief Engineer/Metro Zone/Hyderabad** is not satisfied with the service / behavior of the driver, the contractor shall change the driver promptly at the direction of the **Chief Engineer/Metro Zone/Hyderabad**.
19. The Contractor shall not claim for insurance covering comprehensive risks and shall settle all claims etc., himself. The TGTRANSCO shall not be involved in any way in case of accidents or break downs etc., to the vehicle and neither Corporation nor Corporation's officers shall be responsible for any damages, suits, litigations or compensations if any while the vehicle is in contract with the Corporation.
20. The Corporation will not be responsible for any taxes due, loans or debits on the vehicle owned by him and he should ensure no involvement of the Corporation in such accounts in any court of law. The vehicle shall be insured and under no circumstances the Corporation shall be responsible for damages suits, in court of law or compensation if any, while the vehicle is contracted with the Corporation.
21. The contractor shall indemnify the Corporation for any loss/damages caused to the Corporation due to rash driving or other untoward incidents.
22. Due to non-fulfillment of the Contract conditions if any loss is caused to the Corporation works, liquidation damages not exceeding total value of the contract shall be recovered from the monthly bills and the contract is liable for termination if there is continuous default.
23. (a) In case of breakdown of the vehicle during Journey he has to provide alternate vehicle within 3 hours (three hours) of the breakdown.  
  
(b) If on any day in case of breakdown of the vehicle the contractor fails to supply the vehicle, a penalty of Rs.1000/- (Rupees Thousand only) per day shall be deducted from monthly bills. If he fails to provide the vehicle due to repairs / breakdowns continuously for more than one week, the agreement is liable for termination.

24. As per the Income Tax Act and rules, amount will be deducted from monthly bills towards Income Tax.
25. The **Chief Engineer/Metro Zone/Hyderabad** shall be entitled to terminate the contract without notice in case of his opinion that the service is unsatisfactory and the contract may be terminated by giving one month notice.
26. The Driver has to report with Innova Vehicle at **Chief Engineer/Metro Zone/Hyderabad** intended place and to the time intimated by the **Chief Engineer/ Metro Zone/Hyderabad**. In case the **Chief Engineer/Metro Zone/Hyderabad** is on leave, the driver shall report to any other officer as informed by the **Chief Engineer/Metro Zone/Hyderabad** for use on all days.
27. This contract shall be valid for an initial period of **12 months** from 01.04.2026 to 31.03.2027 unless terminated or extended earlier / later by the Chief Engineer/ Metro Zone/ Hyderabad.
28. The driver shall maintain Trip sheet indicating vehicle trips daily.
29. The Contractor must have knowledge of R.T.A. rules and should be in possession of necessary permissions / licenses etc., to ply the vehicle for TRANSMISSION CORPORATION OF TELANGANA LIMITED services.
30. The Contractor shall be directly responsible for the statutory regulations in respect of his employee under S.S.I. Scheme.
31. All disputes or differences arising out of or touching this Order shall be decided only by Courts or Tribunal situated in Hyderabad. No suits or other legal proceedings shall be instituted elsewhere.
32. Payment will be made by cheque, on production of bill in duplicate of monthly hire charges or any other extra payable as per contract, supported by a duplicate copy of the trip sheet duly signed by the officer using the vehicle.
33. The contractor has to submit a copy of the registration certificate of the vehicle to be supplied along with the filled in Tender Schedule.
34. The agency is responsible for obtaining licenses under the Contract labour (regulation and Abolition) Act 1970. In case the provisions of the Act have no application to the agency it is his responsibility to obtain 'Not Applicable' Certificate from the appropriate Authority.
35. The vehicle has to be maintained in good condition and shall be insured properly and the driver shall be covered under a Group Insurance policy.
36. All vehicles proposed to be supplied to TGTRANSCO should invariably have Comprehensive General Insurance policies for the period of contract.

37. **TGTransco shall not be responsible for any kind of litigation, whatever in case of break down, accidents etc. Only the Innova Vehicle supplier or sole proprietor or agency shall be responsible for settlement of any such claims arising out of accidents.**
38. **The contractor has to pay GST@ applicable rates of the works contract.**

**CONTRACTOR**

**Sd/-  
CHIEF ENGINEER,  
METRO ZONE/HYDERABAD.**

## SCHEDULE-A

Name of the work: Providing of 1No. A/c Innova Vehicle / equivalent on Hire basis for the official use of Chief Engineer/Metro Zone/Hyderabad for the period from 01.04.2026 to 31.03.2027 with mileage of 3500Kms per month.

Sl. No.	Description of item	Approved rate of Innova Vehicle as per Lr.No.CE/Tr/SE(Tr.)/DE(L&CC)/ADE-3/F.Vehicles/D.No.78/20,Dt:25.06.2020. T.O.O (CE/Civil)Ms.No.1108, Dt.25.07.2021.
1.	Fixed Lump sum hire charges per month per vehicle for 3500 Kms. run including driver salary, Driver Batta, fuel charges, insurance, MV Tax & other charges, with an attendance of 12 Hrs daily in all days including holidays and Sundays. Extra KMs and extra Hrs shall not be permitted.	<b>Rs.49,700/- per month plus GST.</b>

***Innova vehicle provided shall be 2013 model or above model.***

Sl. No.	Description of item	Qty	Rate Rs. Ps.	Per	Amount Rs. Ps.
1.	Fixed Lump sum hire charges per month per vehicle for 3500 Kms. run including driver salary, Driver Batta, fuel charges, insurance, MV Tax & other charges, with an attendance of 12 Hrs daily in all days including holidays and Sundays. Extra KMs and extra Hrs shall not be permitted.	12 Months		Month	
<b>TOTAL :</b>					

**Note:** Toll Gate fee will be reimbursed extra to the agency on production of proof of evidence along with bills.

**CONTRACTOR**

**Sd/-  
CHIEF ENGINEER,  
METRO ZONE/HYDERABAD.**

## ANNEXURE – I

Undertaking to be given by the Company / Partnership firm/ contractor along with the Tender.

I, \_\_\_\_\_ representing the Company / Partnership Firm/ Contractor responding to the bid invitation by the TGTRANSCO/DISCOMS vide Specification No. **07/2025-2026** hereby sincerely and solemnly affirm and state as follows.

**(Strike out which is not applicable)**

- (a) That myself or any of the representative of my Company / Firm do not have any relatives as defined in appended Annexure-II in the TGTRANSCO / DISCOM.
- (b) That the following officers / employees of the TGTRANSCO / DISCOM are related to me and to my representatives of my Company / firm and their status in the TGTRANSCO / DISCOMS is as under.

Sl. No.	Name of the officer / employee	Designation and Place of working	TGTRANSCO/ DISCOM	Relationship
1.				
2.				
3.				
4.				
5.				
6.				

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of any of the above information found to be false or incorrect at a later date, the TGTRANSCO/ DISCOM is entitled to terminate the contract / agreement entered into besides recovering damages as may be found necessary, with due notice.

Signature of the authorized representative/Tenderer

Name :  
(in block letters)

Seal :

Date :

## ANNEXURE – II

### LIST OF RELATIVES :

1. Father
2. Mother (including Step mother)
3. Son (including Step son)
4. Son's Wife
5. Daughter (including Step Daughter)
6. Father's Father
7. Father's Mother
8. Mother's Mother
9. Mother's Father
10. Son's Son
11. Son's Son's Wife
12. Son's Daughter
13. Son's Daughter's Husband
14. Daughter's Husband
15. Daughter's Son
16. Daughter's Son's Wife
17. Daughter's Daughter
18. Daughter's Daughter's Husband
19. Brother(including Step Brother)
20. Brother's Wife
21. Sister (including Step Sister)
22. Sister's Husband
23. Son's Wife's Father}(and their }  
siblings)
24. Son's Wife's Mother}
25. Daughter's husband's} (and  
their Father } siblings)
26. Daughter's Husband's}  
Mother

**CONTRACTOR**