



TRANSMISSION CORPORATION OF TELANGANA LIMITED
OMC CIRCLE :: KHAMMAM - 507002
Mail:se.omc.khmm@tgtransco.com

OFFICE OF THE
SUPERINTENDING ENGINEER
OMC CIRCLE: KHAMMAM

Lr.No.SE/OMC/KMM/DE(T)/ADE(T)/AE(T)/F.No.RF-14/25-26/D.No.2079/25, Dt:25.03.2026.

TENDER NOTICE

Sealed Tenders are invited by the undersigned from the valid registered contractors of TGTRANSCO for the following work.

* * * * *

Sl. No	Tender Works Sp.No.	Name of the Work	Approx. Value of the work (in Rs.)	EMD to be Paid (2% in Rs.)
1.	45/25-26	Maintaining the Plants & Lawns, Buildings, Sweeping of roads and Plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027.	Rs.3,88,073/-	Rs.7,761/-

The Cost of Tender schedule once paid will not be refunded under any circumstances; Money orders will not be accepted. Tender schedule will be sold from **25.03.2026 to 16.04.2026** at office of the **SUPERINTENDING ENGINEER, OMC CIRCLE, TGTRANSCO, KHAMMAM** on all working days during office hours.

1. Detailed Tender schedule can be downloaded from TGTRANSCO website www.tgtransco.in
2. The sealed tenders along with EMD and specification cost Rs.590/- & by Post Rs.640/- (the necessary charges may be paid through online to SE/OMC Circle/TGTRANSCO/Khammam A/c no:62462108882, IFSC Code: SBIN0020866, CIF No:72241582512) by way of DD may be dropped in the tender box kept at the O/o SUPERINTENDING ENGINEER/OMC CIRCLE/ TGTRANSCO /KHAMMAM at 132 KV SS Substation Premises,Khammam-507 002.

The tenderer should produce the attested copy of valid A Grade license & registration with TGTRANSCO.

3. The specification cost and EMD to be paid in the shape of demand draft drawn in favour of the SUPERINTENDING ENGINEER/OMC CIRCLE/TGTRANSCO/KHAMMAM, payable at state bank of India, Khammam Branch, Khammam.
4. The Superintending Engineer/OMC Circle/Khammam reserves right to reject any or all the tenders without assigning any reason and for selection of contractor for awarding the work without assigning the procedure of selection and contractor who quoted does not have any right for awarding the work based on precedents, procedure followed at other places etc.,
5. If any of the dates mentioned in the tender notification and specification happens to be holiday due to unforeseen reasons, the same will be postponed to the next working day.

1	Last date for receipt of requisition and issue of tender specification	:	16.04.2026	3:00 PM
2	Last date for receipt of Tender Schedules.	:	16.04.2026	4:00 PM
3	Date of Opening of Tenders.	:	16.04.2026	4:30 PM

Sd/-
SUPERINTENDING ENGINEER
OMC CIRCLE KHAMMAM

To
Notice Board.

Copy Submitted to the Chief Engineer/Zone/Warangal/Metro/Rural/Karimnagar (*)
Copy Submitted to the Chief Engineer/Transmission/VS/TGTRANSCO/Hyderabad (*)
Copy Communicated to the Superintending Engineer/OMC/Warangal/Janagam (*)
Copy Communicated to the Superintending Engineer/400KV/Warangal (*)
Copy to the Divisional Engineer/O&M/Budidampadu/Julurupadu/Warangal/Janagam (*)
Copy to the Divisional Engineer/MRT&Tranf./Khammam&Warangal (*)
Copy to the Executive Engineer/Construction/Khammam/Warangal (*)
Copy to the Executive Engineer/Civil/Khammam&Warangal (*)

(*) with a request to arrange to display on Office Notice Boards please.

TRANSMISSION CORPORATION OF TELANGANA LIMITED

TENDER SPECIFICATION No.45/2025-2026

**OF
SUPERINTENDING ENGINEER
OMC CIRCLE KHAMMAM**

NAME OF THE WORK: "Maintaining the plants & lawns, buildings, sweeping of roads and plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027".

LAST DATE & TIME FOR SUBMISSION OF TENDER

16.04.2026 at 04:00 PM

DATE & TIME OF OPENING

16.04.2026 at 04:30 PM

SPECIFICATION ISSUED TO

TRANSMISSION CORPORATION OF TELANGANA LIMITED

SUMMARY SHEET

TERDER NOTIFICATION NO.45/25-26 OF THE SE/OMC CIRCLE/KMM

1	Name of the work:	"Maintaining the plants & lawns, buildings, sweeping of roads and plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027".
2	Officer to whom the tenders shall be addressed:	The Superintending Engineer/ OMC Circle/ TGTRANSCO /Khammam
3	Superscription on the tender cover:	a) Tender against specification No.45/25-26 of the SE/OMC CIRCLE/ KHAMMAM b) Certificate of payment of E.M.D. c) Name of the work. d) Tender is valid for (120) days from the date of opening. e) Certified that all the terms & conditions accepted.
4	Last date and time of receipt of tender:	16.04.2026 on 04.00 PM
5	Date and time of opening of tenders:	16.04.2026 on 04.30 PM
6	Place of opening:	O/o: Superintending Engineer/OMC Circle/TGTRANSCO/ Khammam
7	Compulsory E.M.D to be paid unless otherwise accepted in advance:	Rs.7,761/- in shape of Demand Draft drawn in favour of the Superintending Engineer, OMC Circle, TGTRANSCO, Khammam .
8	Compulsory Security deposit:	5% on the contract value.

**Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE KHAMMAM.**

TRANSMISSION CORPORATION OF TELANGANA LIMITED

TERMS & CONDITIONS

NAME OF THE WORK: “Maintaining the plants & lawns, buildings, sweeping of roads and plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027”.

- 1 The work is to be executed under the supervision of contractor’s technical supervisor, as per the instructions of TGTRANSCO Engineer at site. The **Executive Engineer/Civil/Khammam** is overall in charge of the work, The **Assistant Executive Engineer/ Civil/Khammam** is in charge of the execution of the work. The Superintending Engineer/OMC Circle/TGTRANSCO/ Khammam is the paying officer.
- 2 The work should be started immediately. The work should be carried out as per the schedule enclosed.
- 3 The materials/ paints/should be of high quality (ISI Make) arranged by the contractor at his own cost for which no extra amount will be paid
- 4 The materials purchased by the contractor should be handed over to the officer who is in charge of the work along with purchase bills and the materials will be released to the contractor on T-NOTE for the works.
- 5 The work is to be carried out carefully without coming in contact with insulators and live conductor.
- 6 If any accident occurs to the contractor’s workmen during the course of execution of work, the contractor will be liable to pay the required compensation. If the contractor does not pay such compensation as settled by the courts or labour departments, the TGTRANSCO will recover the same from any of the bills of the contractor. TGTRANSCO in any case will not be directly responsible for payment of workmen’s compensation.
- 7 Any disputes arising out of this contract shall be decided in the courts of law situated at Warangal.
- 8 The contractor should provide all statutory requirements and facilities to his workmen engaged at his own cost.
- 9 For any unauthorized work on any EHT line/substation without proper line clear from the Engineer of TSTRANSCO and accidents thereof, the contractor will be held responsible. Para (7) above regarding workmen’s compensation will be enforced in this case also.
- 10 **PENALTY FOR LATE COMPLETION:** The completion of work as per officer in charge instructions/daily maintenance required shall be deemed to be the essence of the contract. If the work is delayed, stopped or interrupted, without any valid reason to the satisfaction TGTRANSCO Engineer, causing inconvenience and financial loss to TGTRANSCO, extension of time cannot be granted, when penalty clauses will be enforced. An amount equivalent to ½ % of value of the balance works remaining unexecuted as on the date per week of delay or part thereof, subject to a maximum of 10% of the total value of the contract will be recovered from the contractor. Once the maximum is reached, TGTRANSCO may consider termination of the contract. In case the contract is terminated, TGTRANSCO will forfeit the deposits.
- 11 Every care should be taken by the contractor while executing the work to see that no damage occurs to any equipment, cables, properties, T&P, etc., In case of any damage, the contractor shall be held to pay the damages thereof or alternatively rectify the same at his cost to the satisfaction of TGTRANSCO Engineer. Depending on the risks involved, the contractor may arrange general insurance for period of working, at his own cost.
- 12 An undertaking as in the Annexure shall be given by the company/firm/ contractor along with tenders, disclosing their relationship with the Officers/Directors of TGTRANSCO/DISCOMs/GENCO failing which the tender will be rejected. False information in the declaration will render the contract liable for termination as well on recovery of damages.
- 13 The contractor shall comply with all laws of State and Central Governments, statutory rules, regulations etc., such as payment of wages act, minimum wages act, workmen’s compensation act, employees’ liabilities act, industrial disputes act, etc., and EPF scheme etc., in force, during the tenure of contract period.

- 14 If the work carried out is not satisfactory to the **Superintending Engineer/OMC Circle/Khammam** reserves the right to arrange execution of the balance works through any other agency, and recover such costs from any of the bills of the Contractor and to terminate the contract giving 7 days' notice.
- 15 **Security Deposit:** Contractor has to pay within 15 days from the date of issue of the Letter of Intent, an amount equal to 5% of the total value of the contract as security deposit for proper execution of and fulfillment of contract which will include the guarantee period of 06 months over and above the specified completion period, failing which the EMD paid by the contractor will be forfeited. The security deposit shall be paid in shape of DD drawn in favor of "The Superintending Engineer/OMC/ /Khammam" payable at any Nationalized bank at Khammam branch. No interest will be paid on security deposit. The security deposit will be released after successful completion of work and payment of final bill.
- 16 The EMD will be refunded to the unsuccessful tenders after finalization of tenders. For successful tenders the EMD if separately paid for the tender will be adjusted towards the payment of security deposit. PEMD of Rs. 2,50,000.00 will not be accepted as per present rules and cannot be adjusted towards security deposit.
- 17 **The EMD will also be forfeited in the following cases.**
- 'a' When the successful tenderer does not comply with the authorization letter of Superintending Engineer /OMC Circle/TGTRANSCO/Khammam for taking up the work. Any tender cannot be withdrawn during the process.
- 18 **Guarantee Period:** You shall give guarantee for satisfactory performance of the material supplied by you and also for the workmanship against faulty for a period of 06 months from the date of satisfactory completion of work.
- 19 **Terms of Payment:** The following terms of payment are only acceptable. Tenders received stipulating terms other than the following terms will be invalidated.
- a) 100% payment of the work done will be made at reasonable intervals for the work executed. No claims are entertained for any delay in payments due to unforeseen circumstances. Payments will be subject to deduction towards Income Tax as per the Income Tax Department rules in vogue. Paying Officer is Superintending Engineer/OMC/Khammam.
- b) The Contractor should prepare his own bills in triplicate (in standard TGTRANSCO Forms) accompanied by copies of T Notes if any, duly acknowledged by officer in charge and send the same to the Assistant Engineer and Assistant Divisional Engineer concerned for check and thus for payment to the paying authority. Rates quoted shall be inclusive of all taxes. The Income tax and GST will be deducted at source from the bills submitted for payment as per the relevant acts; Rules and Regulations there under at the rates prevailing at that time.
- c) All statutory deductions towards Income Tax, T.S. Contracts Tax etc., will be deducted in the bills. The Transmission Corporation of Telangana Ltd., will not however pay any extra charges for any other reasons, in case the tenderer is found later on to have misjudged the work/material to execute the work.
- d) Whenever it is found that the Tenderer has received any excess payment by mistake or if any amounts are due to TGTRANSCO due to any reason and when it is not possible to recover such amounts, TGTRANSCO reserves the right to collect the same from any other amounts and Bank Guarantee/Bid Security/Performance Security given by the tenderer due to or with the TGTRANSCO.
- 20 The tender shall familiarize with site conditions and facilities such as electric supply arrangements (for fabrication/lighting etc.,) before quoting the rates accordingly.
- 21 The works under the contract shall be carried out in accordance with the standard specifications. Where the work done or any part thereof, does not, in the opinion of the concerned TGTRANSCO's Engineer confirm to the standard specifications, the work shall have to be redone by the contractor at no extra cost.

- 22 If the contractor has received any excess payment by oversight or if any amount is due to be paid to TGTRANSCO and if it is not possible to recover such amount under the contract, the same shall be arranged to be recovered from any other bills due to him/Bank Guarantee given by the contractor.
- 23 Any taxes/duties imposed by the Central/State Government or by local bodies on the works carried out shall be paid by the contractor. The standard IT, GST deductions will be made as per prevailing rules of IT, GST department. The contractor has to submit valid registration documents with the respective departments (PAN Card, GST Registration) at the time of submission of tenders. The GST will be paid as per terms and conditions.
- 24 Any other terms and conditions as per TGTRANSCO Rules & Regulations, not covered herein will be binding on the contractor
- 25 Any further information regarding specifications and schedule can be had from office of the Superintending Engineer/OMC Circle/Khammam.

The bidders whose present and past performance in TG Transco is not satisfactory will not be considered for awarding of work.

Sd/-
Superintending Engineer
OMC Circle, Khammam

STATUTORY RULES, ACT & REGULATIONS

1. The Tenderer shall indemnify TGTRANSCO Ltd., against all claims which may be made under the Workmen's Compensation Act or any statutory modification thereof or rules there under or otherwise for in respect of any damage or compensation payable in consequence of any accident or industry sustained by any workmen engaged in the performance of the business relating to this work contract. In all cases of personal injury to workmen employed by a Tenderer on the work for which the Tenderer is liable to pay compensation medical fee to medical officer for issue of 'c' - 'd' forms as prescribed.
2. The Tenderer shall indemnify TGTRANSCO against all claims which may be made under the Minimum Wages Act and Child Labour Act or any statutory modification thereof on rules there under or otherwise for in respect of any damage or compensation arising in consequence of any dispute under these Acts.
3. The contactor shall indemnify the TGTRANSCO against all claims which may be made in respect of any person employed by the Tenderer on these works towards insurance charges or claims what so ever.
4. The form of contract will be lump sum.
5. The rates and prices quoted by the Tenderer while submitting the tender shall be firm till the work is completed. The quoted rates shall be binding on the Tenderer even for the award of part work.
6. The Tenderer has to enclose to his tender:
 - i) Attested copy of valid Solvency Certificate issued by Bank/Revenue authority of Sales Tax Clearance Certificate.
 - ii) If the Tenderer is a partnership concern, an attested copy of partnership deed and Form "C" Certificate or certified copy of Form "A" showing all the names of partners obtained from the Registrar of Firms.
 - iii) Latest Postal Addresses and Telephone numbers. The names/postal address shall be furnished.
 - iv) Valid "A" Grade License issued by Chief Electrical Inspector of Telangana Government.
 - v) EMD or Bank Guarantee.
 - vi) Valid Vender Registration with TGTRANSCO.
 - Vii) A Valid Labour Registration Certificate issued by the Labour Department.
7. The Tenderer is responsible for any accidents caused to the personnel/Labour deployed by him for carrying out the Tenderer work and damage to the TGTRANSCO property during the period of contract. The Tenderer is responsible for the loss sustained by TGTRANSCO due to damage to the equipment or personnel or any other agency in TGTRANSCO premises arising out of carelessness/negligence on part of Tenderer or his representative.
8. The Tenderer should follow all Statutory Rules, Act and Regulations that are relevant and necessary for carrying out the work.
9. The contract will be liable for termination if the work is not being carried satisfactory in accordance with the specified work or if the terms and conditions of the agreement are breached.
10. No child Labour should be employed.
11. The Tenderer may engage persons, who are capable as required by him for the said work.
12. TGTRANSCO has got full powers to decide the Tenders and is not bound to accept the lowest Tender.
13. TGTRANSCO also reserves the right to cancel or reject all or any Tender (s) without Assigning any reason and without being liable to refund the cost of Tender document there upon.

14. Any other terms and conditions as per TGTRANSCO Rules and Regulations, not covered herein will be binding on the Tenderer.
15. The Tender must enclose the certificate duly signed by him accepting the Terms and conditions of this specification as per the Annexure.
16. All disputes arising out of this contract should be decided in the Courts situated in Warangal District Jurisdiction only.
17. The Tender shall follow the provisions of Industrial Disputes Act in case any dispute arises with his Labour.
18. Any violation by the successful tenderer in the payment of minimum wages as per the act is brought to the notice of the Officers of TGTRANSCO would be referred to the Labour Department for taking legal action against the tenderer and without prejudice to the right of TGTRANSCO to terminate the contract in cases.
19. The Successful tenderer should enter into an Agreement on Non- Judicial Stamp paper of value specified by the TGTRANSCO within 15 days of receipt of letter of intent failing which the tender will be rejected duly forfeited the EMD/Security Deposit paid by the Contractor.

Sd/-
Superintending Engineer
OMC Circle, Khammam

SCOPE OF WORK

Name of the Work:- “Maintaining the plants & lawns, buildings, sweeping of roads and plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027”.

1. Provide labour, equipment, services and transport.
2. Provide top soil for all plants.
3. Prepare plants pits, back filling; prepare "sources" for watering, adding soil after settlement.
4. Spraying insecticides as required (Fertilizer and Pesticides supply by Department) before planting.
5. Staking, supporting, wrapping and tying all major trees and shrubs.
6. Disposal of debris and unused materials.
7. Provide necessary labour and staff for maintenance work of gardening
8. Top soil shall be fertile, friable, natural topsoil typical of locality, and shall be obtained from a well-drained site that is free of flooding. It shall be without admixture of subsoil or slag and shall be free of stones, lumps, plants or their roots, sticks and other extraneous matter and shall not be delivered or used while in a frozen or muddy condition.
9. Nurturing and maintaining the plants, hedges, creepers and lawns by watering, removal of weeds, spraying of pesticides, supplementing with fertilizers and manure, forming bases around the plants, erecting supports to the plants, cutting of the grass with electric lawn mower, mulching, pruning of the plants and hedges to the shape and design etc.
10. Cutting of tree branches to maintain clearances beside the roads around the control room maintenance of approach roads of all Security watching towers.
11. Cleaning of all Office buildings, Kiosks, sweeping of roads, cleaning of toilets.
12. Manpower deputed shall be properly insured. The manpower will not be allowed into the premises of new OMC Circle Office Building & Guest House without valid insurance.

II. Lawn Maintenance:

1. Maintenance shall consist of watering, weeding, fertilizing, liming, disease and pest control, aerating, protective spraying, replacement of unacceptable material and any other procedure consistent with good horticulture practice necessary to ensure normal, vigorous and healthy growth of all planted area.
2. Penetrate the soil to a depth of 4 to 6 inches with water. After the, same quantity of water shall be applied on alternate dates.
3. Keep all planting areas free from weeds and undesirable grasses.
4. Mow all grass areas at regular intervals which will keep grass height from exceeding 2.5 inches. remove all grass clippings during or immediately after mowing.
5. Plants shall be freshly dug and nursery grown.
6. Trees shall be minimum length as specified by field Engineer and shall be straight and symmetrical with a crown and having a persistent main stem. The size of the crown shall be in good overall.
7. Watering - Immediately after plant pit is back filled, a shallow base slightly larger than pit shall be formed with a ridge of soil to facilitate contain watering and spray the soil with water to settle.

III. SAFETY OF STAFF AND LABOURERS:

The contractor shall provide and make all necessary arrangements and insurance for the safety of his staff and laborers at site of works. The TGTRANSCO will not, in any way, be responsible for any accident, minor or fatal, to any person at the site of works or for any damages arising there from during execution of the work and this shall be contractor's responsibility. The staff insurance charges or litigation occurring out of the contract if any shall be borne by the contractor only. All staff should be properly insured. No child labour should be engaged.

IMPORTANT NOTE:

1. No. of labour shall not be reduced (Minimum 3 Nos. Mazdoor should be engaged for the work per day).
2. Wages of labour shall be paid timely.
3. Insurance policy is to be taken for an amount of Rs.10,00,000/ - for each outsourced person per annum for all the mazdoor deployed (under contractor scope no extra amount will be paid).

Sd/-
Superintending Engineer
OMC Circle, Khammam

SCHEDULE-A

Name of the Work: - “Maintaining the Plants & Lawns, Buildings, Sweeping of roads and Plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027”.

S.No	Service Code	Qty.	Description of Item of work	Basic Rate Rs.	Unit	Amount Rs
1	100000060	182654.00	Nurturing and maintaining the plants, Hedges, creeps and lawns by watering, removal of weeds, spraying of pesticides and manure forming bases around the plants, erecting supports to the plants, cutting of the grass with lawn mower, pruning of the plants and hedges to the shape and design etc., as directed by the Engineer in charge at site including supply of hose pipes for watering the plants, hire charges of scissors for pruning, sprayer for pesticides (Pesticides, fertilizers supplied by Dept free of the cost)	1.20	Sqm	258857.244
2	OTC000014	182354.09	Sweeping of roads at new circle office building and guest house in 132/33KV SS Khammam Premises in Khammam District Including labour charges incidental charges with all leads and lifts etc., complete as directed by site in-charge Engineer	0.60	Sqm	129216.10

Total **3,88,073.34**

Corpus fund @ 0.1% on total: 328.59

GST @ 18% on Total: 69,853.20

Grand Total: **3,88,073.34**

Say **3,88,073.00**

Sd/-
Superintending Engineer
OMC Circle, Khammam

SCHEDULE – B

To be filled by the Bidder Online.

Tender details:

Tender No.	Name of work	Tender Type
Spec.No.45/25-26 OF SE/OMC/CIRCLE/KHAMMAM	“Maintaining the Plants & Lawns, Buildings, Sweeping of roads and Plucking of grass in the switch yard area at Circle Office Building in Khammam for the period from 01.05.2026 to 31.03.2027”.	Open

Price Bid:

Estimated contract value of the work is **Rs. 3,88,073.00**

I Sri / Smt. / M/s. do hereby express my willingness to execute the aforesaid work as per the conditions, standards, specifications rules, regulations, etc., stipulated in the tender schedules at an overall tendered percentage of..... (In figures) (In words) over the tendered cost of Rs.or at par estimated contract.

Sd/-
**Superintending Engineer,
OMC Circle, Khammam**

**Signature of the Bidder
with seal**

SCHEDULE – C

TIME SCHEDULE FOR EXECUTION OF WORK

The work shall be completed within **11 (Eleven Months)** irrespective of the seasons encountered.

The period of completion of this work will be reckoned from the date of receipt of detailed contract award letter.

I / We agree to the above-mentioned completion period and execution programme.

**SIGNATURE OF THE BIDDER
WITH SEAL**

ANNEXURE-I

UNDERTAKING TO BE GIVEN BY THE COMPANY/PARTNERSHIP FIRM/ CONTRACTOR ALONGWITH THE TENDER:

I,.....representing the Company/Partnership Firm/Contractor responding to the bid invitation by the TGTRANSCO Vide Works **Specification No. 45/2025-26** of The Superintending Engineer/TGTRANSCO/OMC Circle/ Khammam hereby sincerely and solemnly affirm and state as follows:-

(Strike out that is not applicable)

a) That myself or any of the representatives of my company/firm do not have any relatives as defined by the TGTRANSCO/TGGENCO/DISCOMS & other Govt/Central Govt. Departments.

(OR)

b) That the following officers/employees of the TGTRANSCO/TGGENCO/DISCOMS & other Govt/ Central Govt. Departments are related to me and to the representatives of my company/ firm and their status in the TGTRANSCO/TGGENCO/DISCOMS & other Govt/Central Govt. Departments are as under.

Sl. No	Name of the Officer/Employee	Designation & Place of working	TGTRANSCO/ TGGENCO/ DISCOMS & other Govt/ Central Govt. Departments	Relationship
1				
2				
3				
4				
5				

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of any of the above information found to be false or incorrect at a later date, the TGTRANSCO/TGGENCO/DISCOMS & other Govt/Central Govt. Departments are entitled to terminate the contract/agreement entered into besides recovering damages as may be found necessary, with due notice.

SIGNATURE OF THE BIDDER
WITH DATE & SEAL

ANNEXURE - II

LIST OF RELATIVES:

- | | |
|---------------------------------------|--------------------------------------|
| 1. Father | 14. Daughter's Husband |
| 2. Mother (including Step .Mother) | 15. Daughter's Son |
| 3. Son (including Step Son) | 16. Daughter's Son's Wife. |
| 4. Son's Wife | 17. Daughter's Daughter |
| 5. Daughter (including Step Daughter) | 18. Daughter's Daughter's Husband |
| 6. Father's Father | 19. Brother (including Step Brother) |
| 7. Father's Mother | 20. Brother's Wife |
| 8. Mother's Mother | 21. Sister (including Step Sister) |
| 9. Mother's Father | 22. Sister's Husband. |
| 10. Son's Son | 23. Son's Wife's Father |
| 11. Son's Son's Wife | 24. Son's Wife's Mother |
| 12. Daughter | 25. Daughter's Husband's Father |
| 13. Daughter's Husband | 26. Daughter's Husband's Mother |

SIGNATURE OF THE BIDDER
WITH DATE & SEAL