



## TRANSMISSION CORPORATION OF TELANGANA LIMITED

Corporate Training Institute:: GTS Colony :: Hyderabad-45  
Website: www.tgtransco.com CIN No.U40102TG2014SGC94248

O/o.  
The Chief Engineer/Training  
Corporate Training Institute, TGTRANSCO,  
G.T.S. Colony, Erragadda, Hyderabad – 45.

### **TENDER SPECIFICATION No. 05/ 2025-26 of CE(Training) Dt:26.03.2026.**

#### **OPEN TENDER NOTICE**

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1. Sealed tenders are invited from eligible contractors for the following work.

S. No.	Specification Number	Description of the work	EMD to be paid
1	05/2025-26 of CE (Training)/CTI	Engaging one number A/C car on monthly hire basis for official utilization of Chief Engineer (Training)/CTI from 01.04.2026 to 31.03.2027 at CTI	<b>Rs. 10,784/-</b>

2. Cost of Tender Specification @**Rs.590/-** is to be paid in favour of “**Senior Accounts Officer / CTI / Hyderabad**” by the way of demand draft.
3. Sealed Tenders addressed to the Chief Engineer(Training), Corporate Training Institute, TGTRANSCO, G.T.S. Colony, Erragadda, Hyderabad – 500045 should reach this office on or before **09.04.2026** up to **15:00 Hrs.**
4. The Tenders will be opened on **09.04.2026** at **15:30 Hrs** in the presence of Tenderers/their authorized representatives. If the above date is declared as a holiday, the receipt and opening of Tenders will be done on the next working day.
5. Detailed Tender schedules can be downloaded from TGTRANSCO website i.e.([www.tgtransco.com](http://www.tgtransco.com)).

**Sd/- L.MURALI SAGAR**  
Chief Engineer(Training)  
CTI/TGTRANSCO/Hyderabad

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## TRANSMISSION CORPORATION OF TELANGANA LIMITED



## BID DOCUMENT

**Tender Specification No. 05/2025-2026**

**Name of the work: Engaging one number A/C car on monthly hire basis for  
Official utilization of Chief Engineer / Training/CTI  
from 01.04.2026 to 31.03.2027 at CTI**

**Last Date & Time of receipt of sealed Tenders : upto 15.00Hrs. on 09.04.2026.**

**Date & Time of opening of Tenders : at 15.30 Hrs. on 09.04.2026.**

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Chief Engineer (Training.)  
CTI/TGTRANSCO/Hyderabad

# TRANSMISSION CORPORATION OF TELANGANA LIMITED

## TENDER SPECIFICATION NO: 05/ 2025–26 of CE(Training.)

### SUMMARY

S.No.	Particulars	Item Description
1	Name of the Work	Engaging one number A/C car on monthly hire basis for official utilization of Chief Engineer(Training)/CTI / TGTRANSCO from <b>01.04.2026 to 31.03.2027</b> at CTI.
2	Officer to whom the Tenders shall be submitted	The Chief Engineer(Training)/CTI , TGTRANSCO, G.T.S. Colony, Erragadda, Hyderabad–45.
3	Place of opening	O/o. Chief Engineer(Training)/CTI Corporate Training Institute, TGTRANSCO, GTS Colony, Erragadda, Hyderabad-500045.
4	Tender Specification Cost	<b>Rs. 590/-</b> should be paid by way of Demand draft in favour of <b>“Senior Accounts Officer/CTI/Hyd.”</b> ..
5	Superscription on the Tender cover	i) Name of the work: ii) Tender Specification No.: iii) Details of DD.No. towards cost of tender specification: ..... iv) Details of DD.No. towards cost of EMD: ..... v) Date of opening of tender: vi) TG TRANSCO payment terms accepted.: YES/NO
6	Last Date and time of receipt of tenders	<b>15:00 Hrs on 09.04.2026.</b>
7	Date and time of opening of tenders	<b>15:30 Hrs on 09.04.2026.</b>
8	Bid Security	<b>Rs. 10,784/-</b> should be paid by way of Demand draft in favour of <b>“Senior Accounts Officer/CTI/Hyd.”</b> . The same will be returned to the unsuccessful bidders.
9	Performance Security	@ 5% of the contract value to be paid by the way of Demand draft in favour of <b>“SAO/CTI/Hyd.”</b> within 15 days of issue of LOI (the EMD paid can be adjusted to performance security)
10	Bid Validity	90 days
11	Period of Contract	From <b>01.04.2026 to 31.03.2027</b> (or as desired by TGTRANSCO.)

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## **TERMS AND CONDITIONS**

### **1. SCOPE OF WORK:**

The scope of work includes providing one number A/c. Car with 3000 KM Run / month on monthly hire basis. The vehicle shall also be made available for attending to out station trips within the state of Telangana. During out station trips the working hours will be taken into consideration.

### **2. PERIOD OF CONTRACT:**

The period of contract is from **01.04.2026 to 31.03.2027** or as desired by the Chief Engineer (Training)/CTI and renewable for a further period as required by TGTRANSCO.

### **3. FILLING OF SCHEDULE:**

- a) While submitting the tender, the schedule should be filled in properly and the rate should be quoted for the work of providing hire vehicle.
- b) All the corrections in the schedule should be attested by the tenderer, failing which the tender will be rejected.
- c) Partial/incomplete filling of schedules or unsigned schedules will be rejected.

The sealed tender must be addressed to The Chief Engineer(Training)/CTI, Corporate Training Institute, TGTRANSCO, GTS Colony, Erragadda, Hyderabad-500045. and the envelope containing the sealed tender must be with the following superscription:

- a) Specification No.
- b) Name of work.
- c) Tender opening date and time.
- d) Details of Demand Drafts for Specification cost and EMD.
- e) TG TRANSCO payment terms acceptance.
- f) Tender is valid for 90 days from the date of opening.

The Tender Document duly completed in all respects shall be dropped in the “Tender Box” kept at the office of the Chief Engineer (Training)/CTI, Corporate Training Institute, TGTRANSCO,GTS Colony,Erragadda,Hyderabad-500045.

### **4. REJECTION OF TENDERS:** The Tenders not fulfilling the following conditions will be rejected:

- a) Tenders without DDs for Specification Cost and EMD.
- b) Tenders submitted after due date & time.
- c) Tenders not fulfilling the conditions mentioned above in Clause 3.
- d) Tenders submitted by Post/Fax.

### **5. CLEARING OF DOUBTS:**

If the Tenderer has any doubt about the meaning of any portion of this specification, he should at once obtain the required clarifications information in writing from the Chief Engineer(Training)/CTI /TGTRANSCO, GTS Colony, Erragadda, Hyderabad – 500 045 before filing of his tender, after which no correspondence will be entertained. Further the bidder shall visit the site & know the quantum of work before submitting the bid.

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CTI/TGTRANSCO/Hyderabad

## **6. VALIDITY OF TENDER:**

Tender should be kept valid and open for acceptance for a period of 90 days counting from the date of opening of the tenders. The period of validity cannot be counted from any date other than the date of opening of the tenders. The tenderers will not be permitted to withdraw or vary their offer once made within 90 days from the date of opening of the tender and if they do so, the E.M.D. will be forfeited.

The tenderer should clearly super scribe on the sealed tender envelop about the validity of tender i.e. Number of days. Any offer giving a lesser period of validity other than 90 days is liable to be returned un-opened at the discretion of the TGTRANSCO.

## **7. ELEGIBILITY CRITERIA:**

- a. The Tenderer should be a reputed agency in relevant business for at least past two years.
- b. The Tenderer shall enclose list of Vehicles available with them along with year of manufacture, vehicle wise, and to whom they have provided in the past, with list of clients, with Hire details.

## **8. EVALUATION OF THE TENDER AND AWARD OF CONTRACT:**

If the Vehicle mentioned having the model after 10 year old the tender will be rejected. There is no binding that the tenderer who quotes the lowest price will be awarded the contract. The number of KMs run by the vehicle, the model of the vehicle and the experience of the agency will also be considered in the evaluation. Preference will be given to latest model of the vehicle in case of more tenders quotes same rate. In case of non payment of EMD work will not be awarded through L1

## **9. INSURANCE:**

All vehicles proposed to be supplied to the Transmission Corporation of Telangana Limited should invariably have comprehensive General Policies for the period of Contract. The Transmission Corporation of Telangana Limited shall not be responsible for any kind of litigation, what ever, in case of breakdown, accidents etc., only the supplier of sole proprietor or agency shall be responsible for settlement of any such claims arising out of accidents.

## **10. M.V. TAX & REGISTRATION:**

M.V. Tax in respect of all the vehicles proposed to be supplied to TGTRANSCO should invariably be paid for the contract period and they should be reputed as Taxies with Statewide permit. For any journeys outside Telangana State, required permission shall be obtained by the Contractor and TGTRANSCO will reimburse the same at actual on production of receipt issued by RTA. All the Vehicles shall have valid pollution under control certificate issued by RTA or authorized agency and must renewed as and when falls due during the period of contract.

- 11.** The rates quoted by the agency should be within the TGTRANSCO hire charges vide T.O.O. (Chief Engineer/ Civil), Rt. No. 1108, Dated: 13.07.2021

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CTI/TGTRANSCO/Hyderabad

**12. DRIVER:**

The Driver of the car shall be covered under a Group insurance policy. The driver of the vehicle should possess valid L. V. Driver's (Professional) license. It is preferred that the same driver and vehicle shall serve each officer continuously. Frequent changes causing inconvenience to the officer may entail cancellation of the hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged shall be well dressed and well mannered and should conduct himself in a respectable manner and he shall be provided with Identity Card issued by the Agency to be displayed at all times on duty. *If the driver is found absconding within the working hours, an amount of Rs.50/- (Rupees fifty only) per Hour will be deducted from the bill.*

**13. PRICES:**

Lump sum hire charges for 3000 KM per month with an attendance of 12 hours duty/day during all days in a month inclusive of holidays and festivals and inclusive of the cost of H.S.D Oil, lubricants, repairs driver's salary and all incidental charges like insurance. M. V. Tax etc.

TGTRANSCO shall not be liable for payment of any penalties claimed by concerned authorities for all offences punishable under law.

**14. PAYMENT TERMS:**

100% payment will be generally arranged monthly within reasonable time after submission of bill in duplicate along with the Trip Sheet approved by the undersigned.

**15. INCOME TAX AND GST:**

Income Tax, GST and other taxes will be applicable as per the rules in vogue from time to time.

**16. PAYING OFFICER:**

Paying officer is The Senior Accounts Officer / CTI / TGTRANSCO. TGTRANSCO shall not be responsible for any liability or damages suffered by the Agency of the vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots terrorism, natural calamities, strikes, fire, etc.,

**17. MODEL & CONDITION OF VEHICLES:**

Vehicles of latest model up to 10 years old with state wide permit shall only be considered for hiring during the period of contract. The Vehicle should be maintained in perfect condition and road worthy always.

**18. INSPECTION:**

The Vehicle shall be put up for inspection along with the original Documents like "RC" (Registration Certificate), Insurance Policy, Taxi Permit, Valid Pollution under Control Certificate, Fitness Certificate etc., to the inspecting officer authorized by TGTRANSCO and when requisitioned. The Successful Bidder shall make the Vehicle available one week in advance for inspection before commencement of work. Vehicle not confirming to this specification will be rejected. If the tenderer unable to provide better or same model on par with his quotation, the contract will be terminated with out any further notice and performance security deposit amount will be forfeited

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#### **19. BREAKDOWN OF THE VEHICLE:**

In case of vehicle Breakdown, the supplier should provide replacement of vehicle in good condition with one hour of receiving such report. The supplier should maintain spare vehicle of the same standards to meet such emergencies. In the event of contractor's failure do so, the TGTRANSCO may hire an alternate vehicle, at the cost of the contractor besides imposing penalty at the rate of Rs. 1000/- per day.

#### **20. RECKONING OF KMs AND TIME:**

The reckoning of KMs will be connected from the head quarters or from the garage of the agency (whichever distance is less) to the designated place by the officer using the vehicle.

#### **21. PERFORMANCE SECURITY:**

The successful tenderer has to pay 5 percent of the contract value as performance security by the way of demand draft drawn in favour of Senior Accounts Officer /CTI payable at Hyderabad before entering the agreement same will be returned only after three months of successful completion of agreement period and which carries no interest.

**22.** Before entering into agreement, the successful Tenderer should submit all the attested copies of:

- a) Registration Certificate
- b) Fitness Certificate
- c) Pollution Certificate
- d) Driving License of the driver
- e) Vehicle Insurance Policy
- f) Life Tax and other relevant documents if any.

#### **23. DECLARATION OF RELATIONSHIP:**

The Tenderer shall declare their relationship, if any, with the officers/ Directors of TGTRANSCO along with the bids/tenders. The bids not accompanying the above certificate will be rejected. The declaration must be furnished in the format given in **Annexure-II**. Any false information furnished in the declaration/disclosure, if found later the contract is liable for termination as well as recovery of damages.

#### **24. STATUTORY RULES, ACTS AND REGULATIONS:**

- (i) The Tenderer shall indemnify TGTRANSCO against all claims which may be made under the workmen's compensation act or any statutory modification thereof or rules there under or otherwise for in respect of any damage or compensation payable in consequence of any accident or injury sustained by Driver (s) engaged in the execution of the work relating to this contract.
- (ii) The tenderer shall indemnify TGTRANSCO against all claims which may be made under the Minimum Wages Act and the Child Labour Act or any statutory modification there on rules there under or otherwise for in respect of any damages or compensation arise in consequence of any dispute under these acts.

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- (iii) The tenderer shall indemnify TGTRANSCO against all claims which may be made in respect of any person employed by the tenderer on these works towards insurance charges of claims whatsoever.
- (iv) The Tenderer is responsible for any accidents to the personnel labour deployed by him for carrying out the tendered work and damage to the TGTRANSCO property during the execution of contract. The tenderer is responsible for the loss sustained by TGTRANSCO due to damage of the assets, personnel or any other agency in TGTRANSCO premises arising out of the carelessness/negligence on part of tenderer or his representatives.
- (v) The contract will be liable for termination, if the work is not being carried out satisfactorily in accordance with the specified work or if the terms and conditions of the agreement/contract breached.
- (vi) No Child labour is employed.
- (vii) The tenderer should engage persons who are skilled and capable for executing the scheduled work.
- (viii) Any other terms and conditions as per TGTRANSCO Rules & Regulations not covered herein will be binding on the tenderer.
- (ix) The tenderer should sign on all the pages of this specification duly stamped.

**25. JURISDICTION:**

Any disputes or differences arising out of contract of the agreement shall be decided by the courts situated at Hyderabad and Secunderabad cities only and no suit or legal proceeding shall be instituted elsewhere. The contract shall be liable for termination at any time without assigning any reason thereof.

**26. GENERAL:**

- a) All general and technical correspondence shall be addressed to the Chief Engineer (Training)/ CTI/ TGTRANSCO/Hyderabad.
- b) Unless otherwise specified, you shall abide by all the terms and conditions specified in this tender specification.

SIGNATURE OF THE TENDERER

NAME  
(IN BLOCK LETTERS)

SEAL WITH DATE

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**ANNEXURE-I**

**TENDER SPECIFICATION NO:05/ 2025-26 of CE(Training), Dt.26.03.2026.**

**CERTIFICATE**

I/We have gone through all the Terms and Conditions of the Specification mentioned above and submit our tender herewith duly accepting all the Terms and Conditions laid down therein.

SIGNATURE OF THE TENDERER

NAME:  
(IN BLOCK LETTERS)

SEAL:

DATE:

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**ANNEXURE-II**

**Undertaking is to be given by the Company/Partnership Firm/Contractor along with the Tender.**

I, \_\_\_\_\_ representing the Company/Partnership Firm/Contractor responding to the bid invitation by the TGTRANSCO vide Specification No. \_\_\_\_\_ hereby sincerely and solemnly affirm and state as follows:

**(Strike out which is not applicable)**

(a) that myself or any of the representative of my Company/Firm do not have any relatives as defined in appended Annexure-III in the TGTRANSCO/DISCOMS

**OR**

(b) that the following officers/employees of the TGTRANSCO/DISCOM are related to me or to representatives of my Company/ Firm and their status in the TGTRANSCO/ DISCOMS is as under:

Sl. No.	Name of the officer/ Employee	Designation and Place of working	TGTRANSCO/ DISCOM	Relationship
1				
2				
3				
4				
5				
6				

It is certified that the information furnished above is true to the best of my knowledge and belief. It is hereby undertaken that in the event of any of the above information found to be false or incorrect at a later date, the TGTRANSCO/ DISCOM is entitled to terminate the contract/ agreement entered into besides recovering damages as may be found necessary, with due notice.

SIGNATURE OF THE TENDERER

NAME:  
(IN BLOCK LETTERS)

SEAL:

DATE:

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**ANNEXURE-III**

**LIST OF RELATIVES:**

- |                                     |   |
|-------------------------------------|---|
| 1. Father                           | 14. Daughter's Husband                              |
| 2. Mother (including Step mother)   | 15. Daughter's Son                                  |
| 3. Son (including Step Son)         | 16. Daughter's Son's Wife                           |
| 4. Son's Wife                       | 17. Daughter's Daughter                             |
| 5. Daughter(including Step Daughter | 18. Daughter's Daughter's Husband                   |
| 6. Father's Father                  | 19. Brother (including Step Brother)                |
| 7. Father's Mother                  | 20. Brother's Wife                                  |
| 8. Mother's Mother                  | 21. Sister (including Step Sister)                  |
| 9. Mother's Father                  | 22. Sister's Husband                                |
| 10. Son's Son                       | 23. Son's Wife's Father } (and their<br>} siblings) |
| 11. Son's Wife                      | 24. Son's Wife's Mother }                           |
| 12. Son's Daughter                  | 25. Daughter's Husband's }<br>Father } (and their   |
| 13. Son's Daughter's Husband        | 26. Daughter's Husband's } siblings)<br>Mother }    |

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**ANNEXURE-IV**

**(Schedule of Prices)**

**Sub:** Engaging one number A/C diesel Car on monthly hire basis for the official utilization of the Chief Engineer/Training/CTI/ TGTRANSCO for the period **01.04.2026 to 31.03.2027**.

<b>Sl. No</b>	<b>Item / Description</b>	<b>Vehicle Model</b>	<b>No. of KMs Run as on date</b>	<b>Rate per month for car of model up to 10 years old</b>	<b>Experience of the agency in travel business (in years)</b>
1	Lumpsum hire charges per month per vehicle with 3000 KM Run / month including driver salary, fuel cost, maintenance, insurance, MV Tax, and other charges complete with an attendance of 12 hours daily on all days including holidays and Sundays.				

**Note: i) Approved Rate per month for hire vehicle for the model of the vehicle upto 10 years is Rs.42,000/-**

**ii) Preference will be given to latest model of the vehicle**

SIGNATURE OF THE TENDERER

NAME  
(IN BLOCK LETTERS)

SEAL WITH DATE

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