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TRANSMISSION CORPORATION OF TELANGANA LIMITED

OFFICE OF THE
SUPERINTENDING ENGINEER/OMC CIRCLE
SANGAREDDY – 500 045.

Tender No. SE/OMC/SRD/DE(T)/ADE(T)/AE-III/F.VT 37/ D.No.2521/ 2025, **Date:** 25/ 03 /2026

TENDER NOTICE

Sealed Tenders are invited from the contractors to provide 1No. 3 ton Mini Lorry/Van for official use of CBD/Minpur Division in O&M Division /Narsapur on works contract basis.

Sl. No.	Specification No.	Name of the work	Cost of tender specification	Bid security to be paid
1.	VT 37/ 2026-27	Hiring of 1No. 3 ton Mini Lorry/Vanfor official use of CBD/Minpur Division in O&M Division /Narsapur on for the period from 01.04.2026 to 31.03.2027	Rs.590/-	2 % on quoted value

- Detailed Tender schedule can be downloaded from TGTRANSCO website www.tgtransco.com.
- The sealed tenders along with EMD and specification cost by way of DD may be dropped in the Tender box kept at the O/o Superintending Engineer/OMC Circle /Sangareddy, TGTRANSCO, GTS Colony, 220kv GIS Erragadda, Hyderabad.
- Last Date and Time for receipt of sealed Tenders up to **14:00Hrs. on 30.03.2026**
- Date and time of opening of tenders at **15:00Hrs. on 30.03.2026**
- The specification cost and EMD to be paid in the form of Demand Draft in favour of Superintending Engineer/OMC Circle/Sangareddy payable at Hyderabad. The Specification cost is non refundable.
- The undersigned reserves the right to reject any or all tenders without assigning any reasons.
- Tenders should be submitted in a sealed cover duly superscripting the following and the tenders shall be addressed to Superintending Engineer/OMC/Sangareddy.
 - Specification No.
 - Name of the Work
 - Details of Bid Security i.e. D.D.No., Date.
 - Details of Specification Cost i.e. D.D.No., Date and Amount
 - Bid validity period 120 days: _____ (YES/NO)
- The tenders received with out proper superscription on cover will be rejected.

Sd/-
Superintending Engineer,
OMC, Sangareddy.

COPY SUBMITTED TO:-

The Chief Engineer/Rural Zone /TGTRANSCO/Erragadda/Hyderabad.

Copy communicated to:-

The Superintending Engineer/OMC Circle/Mahaboobnagar.
The Superintending Engineer/OMC Circle/Wanaparthy.
The Superintending Engineer/OMC Circle/Siddipet.
The Superintending Engineer/OMC Circle/Nalgonda
The Superintending Engineer/OMC Circle/Suryapet

Notice Board O/o SE/OMC Circle / GTS Colony /Erragadda/Hyderabad

Requested to
Display on Notice
Board in their office

TRANSMISSION CORPORATION OF TELANGANA LIMITED



**BID DOCUMENT
TENDER SPECIFICATION NO. VT 37 / 2025-26**

Hiring of 1No. 3 ton Mini Lorry/Van for official use of CBD/Minpur Division in O&M
Division /Narsapur for the period from
01.04.2026 to 31.03.2027

**Last date and receipt of sealed tender : Upto 14:00 on 30.03.2026
Opening of tender date and time : on 30.03.2026 at 15:00 Hrs.**

TRANSMISSION CORPORATION OF TELANGANA LIMITED

TENDER SPECIFICATION No.: VT 37/ 2026-27

SUMMARY SHEET

1.	Name of the work	Hiring of 1No. 3 ton Mini Lorry/Vanfor official use of CBD/Minpur Division in O&M Division /Narsapur for the period from 01.04.2026 to 31.03.2027
2.	Officer to whom the sealed tenders shall be submitted	Superintending Engineer/OMC Circle, Sangareddy
3.	Superscription on the Tender Cover	a) Specification No. b) Name of work c) Details of Bid Security i.e. D.D.No., Date. d) Details of Specification Cost i.e. D.D.No., Date and Amount
4.	Last date and time for receipt of sealed tenders	Upto 14:00 Hrs on 30.03.2026
5.	Date & Time of opening of sealed tenders	At 15.00 Hrs on 30.03.2026
6.	Place of opening	O/o Superintending Engineer/OMC Circle, Sangareddy
7.	Specification Cost	Rs.590/- to be paid in the form of Demand Draft in favour of Superintending Engineer/OMC / Circle, Sangareddy.
8.	Bid Security to be paid along with Tender	2 % on quoted value by way of Demand Draft in favour of Superintending Engineer / OMC / Circle, Sangareddy.
9	Security Deposit to be paid at the Time of entering into Agreement.	5% of Contract Value.
10	Period of Contract	01.04.2026 to 31.03.2027

Sd/-

**SUPERINTENDING ENGINEER
OMC CIRCLE, SANGAREDDY.**

TERMS AND CONDITIONS

Name of the Work- Hiring of 1No. 3 ton Mini Lorry/Van for official use of
CBD/Minpur Division in O&M Division /Narsapur for the period from
01.04.2026 to 31.03.2027

1. **Period of Contract:-** from **01.04.2026 to 31.03.2027**.
2. **Agreement:-** The successful bidder has to enter into Agreement with SE/OMC Circle/
Sangareddy for the period i.e., from **01.04.2026 to 31.03.2027**.
3. **Eligibility Criteria:**
 - a. The Bidder should preferably be a reputed agency / Individual in the business of providing vehicles on hire basis for the past 2 years.
 - b. The bidder shall enclose list of vehicles available with them along with required valid documents (RC ,Permit , Fitness , insurance etc.,)

4. **FILLING OF SCHEDULE: -**

The tender schedule should be filled properly and the rates should be quoted for the complete work as shown in the schedule. Total rates should be quoted in the space provided both in figures and words. Partial filling of schedule and incomplete schedules or unsigned schedules will be rejected.

5. **BID SECURITY:-**

Bid security of amount 2 % on quoted values is to be paid in the form of DEMAND DRAFT drawn in favour of SUPERINTENDING ENGINEER/OMC CIRCLE/ SANGAREDDY payable at Hyderabad should be enclosed to the tender. Tenders not accompanied with the bid security DD will be rejected out rightly and no request will be allowed in this matter. The bid security will be refunded to the unsuccessful tenderer only after the finalization of the tenders.

The Bid security of the successful Tenderer will be adjusted towards the Security Deposit.

6. **SECURITY DEPOSIT :-**

The successful tenderer shall furnish a security deposit equivalent to 5% of the total tender value for proper fulfillment of the contract, else which the EMD will be forfeited. No interest will be paid towards the Security Deposit. The Security Deposit will be released after the completion of the agreement period satisfactorily. The Satisfactory certificate will be issued by the Officer for whom the vehicle is provided. This will not be waived in any case under any circumstances. The Security Deposit will be forfeited if the contractor fails to fulfill the following conditions.

- *If he fails to carry out the work entrusted properly.*
- *If he fails to execute the work to the satisfaction of TGTRANSCO engineers.*

7. **VALIDITY:-**

- A) The tender shall be valid for 120 days from the date of opening.
- B) TGTRANSCO reserves the right to extend the validity of the tender.

8. **Ownership of the vehicle-** The RC shall be in the name of the agency or its sole proprietor or the bidder should have valid lease agreement.
9. **Cost of the HSD Oil etc-** The cost of HSD oil, lubricants, repair charges, labour charges, insurances, and any other incidental expenses in providing/running the vehicle shall be borne by the contractor.
10. In case the officer to whom the vehicle is intended is on long leave or transferred and the post is vacant for a period of one month and above, the vehicle shall be discontinued till a regular incumbent assumes charge, and no payment will be made for the period of such discontinuity.
11. *The vehicle will be engaged with a mileage of 3000KMs per month with an attendance of 12 hours/day in all days including holidays and festivals.*

12. **Insurance:**

All vehicles proposed to be supplied to TGTRANSCO should invariably have comprehensive General Insurance policies for the period of contract. TGTRANSCO shall not be responsible for any kind of litigation, whatever, in case of break down, accidents etc. Only the Jeepsupplier or sole proprietor or agency shall be responsible for settlement of any such claims arising out of accidents.

13. **M.V.Tax & Registration:**

M.V.Tax in respect of all the vehicles proposed to be supplied to TGTRANSCO should invariably be paid for the contract period and they should be required as taxis with statewide permit. For any journeys outside T.S., required permission shall be obtained by the contractor and TGTRANSCO will reimburse the same at actual on production of receipt from RTA. All the vehicles shall have valid pollution under control certificate issued by RTA or authorized agency and must be renewed as and when falls due during the period of contract.

14. **Drivers:-**

The drivers of the cars/Jeeps/Vans shall be covered under a Group Insurance Policy. All the drivers of the vehicles should possess valid L.V. Driver's (Professional) license. It is preferred that the same driver and vehicle serve each officer continuously. Frequent changes causing inconvenience to the officers may entail cancellation of the hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged shall be well dressed and well mannered and should conduct himself in a respectable manner and he shall be provided with identity Card issued by the Agency to be displayed at all times on duty.

The agency is responsible for obtaining licenses under the contract labour (Regulation and Abolition) Act, 1970. In case the provisions of the Act have no application to the agency it is his responsibility to obtain "Not Applicable" Certificate from the appropriate Authority.

15. **Model of Vehicles:**

Vehicles not more than **10years** old and having state wide permit shall only be considered for hiring. **At any time during contract period, the vendor should provide vehicle of not more than 10years old.** The vehicle should be maintained in perfect condition and well upholstered. The vehicle should be always road worthy.

16. Inspection:

All the vehicles should be put up for inspection along with the valid original documents like RC (Registration Certificate), Fitness certificate, insurance policy, taxi permit, Valid pollution under control certificate etc. to the inspecting officer authorized by TGTRANSCO as and when requisitioned. The successful bidder shall make the vehicles available for inspection before actually providing the same to TGTRANSCO officer. Vehicles not conforming to this specification will be rejected.

No Monthly Bills shall be processed unless the relevant documents are valid and in order.

17. Break down of the Vehicle:

In case of vehicle breakdown the supplier should provide a replacement of vehicle in good running condition within 1 hour of receiving such report. The supplier should maintain some other vehicle of the same standards to meet such emergencies. In the event of contractor's failure to do so, the TGTRANSCO may hire an alternate vehicle at the cost of the contractor besides imposing penalty at the rate of Rs.500/- per day.

18. Reckoning of Kms and Time:

The reckoning of KM's will be counted from the Head quarters or from the Garage of the agency (whichever distance is less) to the designated place by the officer using the vehicle.

The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.

19. Prices:

The rates quoted shall be firm.

a. Lump sum hire charges for **3000KMs** per month with an attendance of 12hours duty/day during all days in a month inclusive of holidays and festivals and inclusive of the cost of HSD oil, lubricants, repairs, driver's salary, driver batta and all incidental charges like insurance, M.V.Tax etc. Payment will not be made for extra Kms, extra hours, night halts.

b. TGTRANSCO shall not be liable for payment of any penalties claimed by concerned authorities for all offences punishable under law.

20. Payment terms:

a) *The prices agreed shall be firm.*

b) 100% payment will be generally arranged monthly within reasonable time after submission of bill in duplicate along with the approved Trip Sheet.

c) Income tax will be deducted as applicable on the date of payment.

d) The paying officer is SUPERINTENDING ENGINEER/OMC CIRCLE/SANGAREDDY

e) No interest will be paid if the payments are delayed due to whatever reasons it might be.

f) The monthly bills shall be sent to Superintending Engineer/OMC Circle/Sangareddy/G.T.S. Colony/Erragadda/Hyderabad.

g) Bank commission charges shall be to the contractors account.

h) Exchange commission for issue of Bank Drafts will have to be on the account of the contractor.

i) Whenever it is found that the tenderer has received any excess payment by mistake or if any amounts are due to TGTRANSCO due to any reason and when it is not possible to recover such amounts TGTRANSCO reserves the right to collect the same from any other amounts and bank guarantee/bid security/ Performance security/ EMD given by the tendered due to or with TGTRANSCO.

21. **Penalty for Absence /Breakdown of the Vehicle:** If the contractor fails to provide the vehicle on any day or in case of vehicle breakdown, the contractor shall provide a replacement of vehicle in good running condition within one hour of receiving such report. The contractor should maintain spare vehicle of the same standards to meet such emergencies. In the event of contractor's failure to do so, the TGTRANSCO may hire an alternate vehicle, at the cost of the tenders besides imposing penalty at the rate of Rs. 500/- per day.
22. The Owner/Manager of the Agency providing vehicles to the field officers shall not be related to any of the employees and Officers/Directors of TGTRANSCO/DISCOMS/TSGENCO. An undertaking to this effect should be furnished by the contractor.
23. The TGTRANSCO will not be held responsible for any Taxes, dues, Loans or debts on the vehicle belonging to the contractor and the contractor should ensure no involvement of the TGTRANSCO on such accounts.
24. Under any circumstances the TGTRANSCO is not responsible for any repairs, damages and accidents connected with the vehicle
25. The hiring contract can be terminated without assigning any reason for un-satisfactory performance on the part of the traveling agency
26. The Contractor has to comply with R.T.A. Rules and rules of other agencies like Police, Labour rules etc., and should be in possession of necessary permission, License etc., to the Vehicle on hire.
27. The duty slip should be maintained and be available with driver for obtaining the TGTRANSCO officials' signatures for the trips made.
28. The driver with the vehicle has to report to the concerned officer with in specified time as required/directed every day including holidays.
29. The contractor should implement minimum wages act for persons engaged by him for providing the vehicle to TGTRANSCO on hire basis.
30. The Contractor should give two month prior intimation to TGTRANSCO, if the contractor wants to withdraw the vehicle within the agreement period Or else the Security Deposit will be forfeited.
31. The bills should be submitted to the officer to whom the vehicle is intended.
32. The Vehicle should display Yellow number plate.
33. Any disputes arising out of this contract have to be settled in the Hon'ble Courts of Jurisdiction situated in Twin cities of Hyderabad and Secunderabad only.
34. If the vehicle is withdrawn permanently without fulfilling the conditions of agreement causing inconvenience, action will be taken to forfeit the Security Deposit.
35. The contract can be terminated by TGTRANSCO before completion of agreement period, if TGTRANSCO feels no necessity of that hired vehicle.

36. **Liability:**

TGTRANSCO shall not be responsible for any liability or damages suffered by the tenderer of the vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, natural calamities, strikes, fire, etc.

The Owner/Manager of the Agency providing vehicles to the field officers shall not be related to any of the employees and Officers/Directors of TGTRANSCO/DISCOMS/TSGENCO. An undertaking to this effect should be obtained from the agency before awarding of the contract.

Sd/-
SUPERINTENDING ENGINEER,
OMC CIRCLE: SANGAREDDY.

SCHEDULE

Name of the Work:- - Hiring of 1No. Diesel Jeep for official use of
CBD/Minpur Division in O&M Division /Narsapur for
the period from 01.04.2026 to 31.03.2027

Period of Contract:- 01.04.2026 to 31.03.2027.

SL.No	Description	Rate per month in Rupees
1	Fixed Lumsum Hire charges per month per 1No. 3 ton Mini Lorry/Van for <u>3000KMs</u> Run/ Month including Driver Salary, Driver Batta, Fuel charges, Insurance, M.V.Tax and other charges (Excluding Toll gate charges), with round the clock availability in all days including holidays and Sundays. Extra KMs and extra Hrs shall not be permitted. (Model : not more than <u>10years old</u>)	In words (Rupees Only)

- Does the bidder has valid GST Registration – Yes/No:_____

As per T.O.O (Chief Engineer/Civil) Ms. No. 1108, Dt:20.04.2023, 3 ton Mini Lorry/Van charges per Month shall not exceed Rs. 62500/-.

- **Toll Gate Charges Will be reimbursed as per Actual on proof of payment**

BIDDER SIGNATURE -

Bidder Contact No. _____

Email ID : _____