

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**

**O/o. SUPERINTENDING ENGINEER/OMC/METRO-WEST/TGTRANSCO/  
KALYAN NAGAR X ROAD/ERRAGADD/ HYDERABAD – 38.**

**Tender Notice No.SE/OMC/M-W/DE(T)/AEE-T/AET-3/F. V25/D. No.402/26, Dt.07.05.2026.**

**TENDER NOTICE**

Sealed Tenders are invited from the contractors to take up the following work.

Sl. No.	Specification No.	Description of work	EMD to be paid Rs.	Cost of Tender
1.	SE/OMC/Metro-West/HYD/V-1/ 2026 - 2027.	Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027	Rs.8,880/-	Rs.590/-

- Detailed tender schedule can be downloaded from TGTRANSCO website [www.transco.telangana.gov.in](http://www.transco.telangana.gov.in), or from the O/o Superintending Engineer/OMC/Metro-West/ Hyd.
- Last Date and Time for receipt of sealed tenders is **28.05.2026** up to **03:00 PM**.
- Date and time of opening of tenders is **28.05.2026** at **04:00 PM**.
- The specification cost and EMD to be paid in the form of Demand Draft in favour of “**Superintending Engineer/OMC/Metro-West/TSTRANSCO/Hyderabad**”.
- The specification cost is non-refundable.
- The sealed tenders along with EMD and specification cost by way of DD may be dropped in the tender box kept at the **O/o. Superintending Engineer/OMC/Metro-West/TSTRANSCO/ Hyd**. Separate sealed tenders shall be submitted for each specification.
- Quotation should be sent in a sealed cover duly superscripting the following and the tenders shall be addressed to The **Superintending Engineer/OMC/Metro-West/TGTRANSCO/Hyd**.
  - Specification No.
  - Name of the work.
  - Details of Bid Security (EMD) i.e., D.D. No. and Date.
  - Details of Specification Cost i.e., D.D. No. Date and Amount.
  - Tender is valid for 90 days from date of opening: Yes/No
  - Tender opening date & Time (Tenders without above superscription on cover will be rejected)
- The tenders received without proper superscription on cover will be rejected.
- TGTRANSCO reserves right to modify or cancel the tenders at any time of the tender process without assigning reasons.

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

**To**

All Contractors.

**Copy Submitted to:**

The Chief Engineer/Metro Zone/TGTRANSCO/ERG/Hyderabad.

**Copy to:**

The EE/Const./MW/Hyderabad

The AEE/Const./SD-I/MW/Hyderabad

The AO/OMC/Metro-West/ Hyderabad

It is requested to display tender notice in notice board please.

**TRANSMISSION CORPORATION OF TELANGANA LIMITED**



**BID DOCUMENT**

**TENDER SPECIFICATION NO: SE/OMC/Metro-West/Hyderabad/ V-1 /2026 – 2027.**

**Name of the Work:** Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027.

**Issued to:**

M/s.-----  
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**Superintending Engineer,  
OMC/Metro-West/Hyd.**

**TRANSMISSION CORPORATION OF TELANGANA LIMITED.**

**SUMMARY SHEET**

**TENDER SPECIFICATION: SE/OMC/Metro-West/Hyderabad/ V-1 /2026 – 2027.**

- 1. Name of the Work** : Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027.
- 2. Officer to whom the Tenders Shall Be Addressed** : The Superintending Engineer,  
OMC/Metro-West/TGTRANSCO/ Kalyan Nagar X Road,  
Erragadda/Hyderabad – 500 038.
- 3. Superscription required on the Tender Cover** : i) Specification No.  
ii) Name of the Work  
iii) Details of Bid Security i.e. D.D. No. & Date.  
iv) Details of Specification Cost i.e. D.D. No., Date and Amount.  
v) Tender is valid for 90 days from date of opening: Yes/No  
vi) Tender opening date & Time (Tenders without above superscription on cover will be rejected)
- 4. Last date and time of receipt of Tender** : Dt.23.05.2026 up to 3:00 PM
- 5. Date and time of Opening of Tender** : Dt.23.05.2026 at 04:00 PM
- 6. Place of Opening of Tenders** : O/o. Superintending Engineer,  
OMC/Metro-West/TGTRANSCO,  
Erragadda/Hyderabad.
- 7. Compulsory EMD to be paid** : D.D. for Rs.8,880/- in favour of  
“Superintending Engineer/OMC/Metro-West/  
TGTRANSCO /Hyderabad”.
- 8. Period of the contract** : 01.06.2026 to 31.03.2027
- 9. Compulsory Security Deposit** : 5% of contract value.
- 10. Bid Validity** : 90 days

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

## **TERMS AND CONDITIONS:**

### **1. Scope of Work:**

The scope of work includes **Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027.**

### **2. Period of Contract:**

Initially for the period commencing **from 01.06.2026 to 31.03.2027** and renewable for a further period of maximum two more years based on the satisfactory performance of the agency and at the option of TGTRANSCO.

3. In case the officer to whom the vehicle is intended is on long leave or transferred and the post is vacant for a period of one month and above, the vehicle shall be discontinued till a regular incumbent assumes charge, and no payment will be made for the period of such discontinuity.

### **4. Insurance:**

All vehicles proposed to be supplied to TGTRANSCO should invariably have comprehensive General Insurance policies for the period of contract. TGTRANSCO shall not be responsible for any kind of litigation. In case of break down, accidents etc., only the **Car** supplier or sole proprietor or agency shall be responsible for settlement of any such claims arising out of accidents.

### **5. Prices:**

The rates quoted shall be firm in rupees

a. Lumpsum hire charges for **2500 KMs** per month with an attendance of 12 hours duty/day during all days in a month inclusive of holidays, Sundays and festivals and inclusive of the cost of H.S.D Oil, lubricants, repairs, driver's salary, drivers batta and all incidental charges like insurance. M. V. Tax etc.

b. Toll fee will be extra as per actuals will be borne by department.

c. TGTRANSCO shall not be liable for payment of any penalties claimed by concerned authorities for all offences punishable under law.

### **6. EARNEST MONEY DEPOSIT (Bid Security):**

EMD for an amount of **Rs.8,880/-** to be paid by way of Demand Draft drawn in favour of "Superintending Engineer/OMC/Metro-West/TGTRANSCO/Hyderabad" should be enclosed to the tender. Tenders not accompanied by such D.D (in Original) towards Bid Security, are liable to be rejected. DD shall be in printed format.

The EMD will be refunded in the case of unsuccessful Tenderers after finalization of tenders.

The EMD will be adjusted towards Performance Security in case of successful Tenderer.

No interest will be paid on Bid Security.

EMD is exempted for Tenderers who belongs to SC/ST Categories. A copy of Caste Certificate issued by Mandal Revenue Officer enclosed along with the specification, without which the tender will be rejected.

The fact of having enclosed the E.M.D. and Tender Specification cost by original Demand Draft along with the tender should be clearly superscribed on the sealed envelope. Tenders which do not contain the above superscription on the sealed envelope shall be returned to the respective tenders unopened without any consideration whatsoever. Cases where the E.M.D. and Tender specification cost are superscribed on the cover but the original Demand drafts are not found within will be disqualified and shall run the risk of being blacklisted by the TGTRANSCO. If the E.M.D paid is less than **Rs.8,880/-**, then the bid will be rejected.

**Signature of contractor**

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

7. **M.V. Tax & Registration:**

M.V. Tax in respect of all the Vehicles proposed to be supplied to TGTRANSCO should invariably be paid for the contract period and they should be registered under Hire Taxi with state wide permit. All the vehicles shall have valid pollution under control certificate issued by RTA of authorized agency and must be renewed as and when fall due during the period of contract.

8. **Drivers:**

The driver of the vehicle should possess valid L.V. Driver's (Professional) license. It is preferred that the same driver and registered/make of vehicle shall serve each officer continuously. Frequent changes causing inconvenience to the officer may entail cancellation of the hiring of the vehicle and the additional cost in hiring alternate vehicle shall be to the account of the contractor. The driver engaged on vehicle shall wear tidy and well-dressed uniform and should be courteous to the officers of Department. He shall be provided with Identity d issued by the Agency and displayed whenever he is on duty. The agency is responsible for obtaining licenses under the Contract Labour (Regulation and Abolition) Act 1970. In case the provisions of the ACT have no application to the agency it is his responsibility to obtain "Not Applicable" certificate from the appropriate authority.

9. **Liability:**

TGTRANSCO shall not be responsible for any liability or damages suffered to the vehicle by the agency of the vehicle entrusted on hire or its driver during the course of the hire period, any out of but not restricted to, accidents, demonstrations, riots, terrorism, natural calamities, strikes, fire, etc.,

The Owner/Manager of the Agency providing hire vehicle shall not be the relative of any of the employees and Officers / Directors of TGTRANSCO / DISCOMS / TGGENCO. An undertaking to this effect should be given by the agency before awarding of the contract.

10. **Model of Vehicles:**

**Vehicles of latest model below 10 years with state-wide permit shall only be considered for hiring during the period of contract.** The vehicle should be maintained in perfect condition and road worthy always.

11. **Inspection:**

Vehicle should be put up for inspection along with the original documents like 'RC' (Registration Certificate), insurance policy, taxi permit, Valid pollution under control certificate, fitness certificate etc., to the inspecting officer authorized by TGTRANSCO and when requisitioned. **The successful bidder shall make the vehicle available for inspection before providing the same to TGTRANSCO officer. Vehicle not confirming to this specification will be rejected.**

12. **Penalty for Absence/Breakdown of the Vehicle:**

In case of hired vehicle breakdown, the supplier should provide alternate vehicle within one hour till hired vehicle is kept in good running condition. The supplier should maintain spare vehicle of the same standards to meet such emergencies. **In the event of contractor's failure to do so, the TGTRANSCO may hire an alternate vehicle, at the cost of the contractor beside imposing penalty at the rate of Rs.1000/- per day.**

Signature of contractor

Superintending Engineer,  
OMC/Metro-West/Hyd.

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**13. Reckoning of KM's and Time:**

The reckoning KM's will be counted from the Head-quarters of the officer or from the opted place of the designated officer using the vehicle. The reckoning of hours will be from the time of reporting to the designated place and to the time of release by the officer.

**14. Eligibility Criteria:**

The Bidder should be a reputed agency in the business for the past 2 years at least. The bidder shall enclose list of vehicles available with them along with year of manufacture, vehicle wise, and to whom they have provided in the past, with list of clients, with hire details.

15. The TGTRANSCO will not be held responsible for any Taxes, dues, Loans or debts on the vehicle belonging to the contractor and the contractor should ensure that all such dues should be cleared in time.

16. Under any circumstances the TGTRANSCO is not responsible for any repairs, damages and accidents connected with the vehicle.

**17. The TGTRANSCO is authorized to terminate the contract without assigning any reason for the un-satisfactory performance on the part of the travelling agency.**

18. The Contractor has to comply with R.T.A. Rules and regulations and also should follow rules of other departments like Police, Labour rules etc., and should be in possession of necessary permission, License etc., to the Vehicle on hire.

19. The duty slip should be maintained and be available with driver for obtaining the TGTRANSCO officials' signatures for the trips made.

20. The driver has to report to the concerned officer with in specified time as required/directed every day including holidays.

21. The contractor should implement minimum wages act for persons engaged by him for providing the vehicle to TGTRANSCO on hire basis.

22. The driver shall wear uniform and be punctual and has to report to the concerned officer with in specified time as required/directed every day including holidays.

23. The Hiring agency should give two months prior notice to TGTRANSCO, if the agency desires to withdraw the vehicle during the agreement period.

24. The Vehicle should have invariably hire taxi registration.

25. Any disputes arising out of this contract have to be settled in the Hon'ble Courts of jurisdiction situated in Twin Cities of Hyderabad and Secunderabad only.

26. Any violation of the terms and conditions of the contract by the agency will be treated as the breach of contract and the contract will be terminated immediately duly forfeiting the Security Deposit available with the department.

27. The vehicle front and rear wind screens shall have 70% VLT (Visual Light Transmission) and side glasses shall have 50% VLT respectively. Black films and any other material pasted on front and rear wind screens and slide glass of the vehicle are not permitted.

**Signature of contractor**

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

28. If it is found that the driver is engaging the vehicle elsewhere in the duty hours specified by the officer concerned, then the hiring contract shall be terminated without assigning any reasons and prior notice besides forfeiting security deposit.
29. The vehicle should be owned by the successful tenderer or would have been leased to Him/ Her during the period of contract. A copy of lease agreement shall be submitted when called for.
30. The agreement concluded with the successful tenderer will be amended in proportion with quoted rate per month in case of revision of hired vehicle charges communicated by the Headquarters during the agreement period. Further, any requests made by the successful tenderer for increase of hired vehicle rates quoted by the bidder during the agreement period will not be altered under any circumstances.
31. **The RC shall be in the name of the agency or its sole proprietor.**
32. **The Driver's Performance Certificate to be submitted by Agency.**
33. **Specification to be submitted along with all the vehicle documents failing which the tender will be rejected.**
34. **Payment terms:**
  - A) 100% payment will be generally arranged on monthly basis within reasonable time after submission of bill in duplicate along with the Trip Sheet approved/Certified by the Engineer-in-charge of TGTRANSCO.
  - B) Income Tax as applicable will be deducted at source on gross monthly payments.
  - C) The hire charges bills in duplicate are to be submitted to **Superintending Engineer/OMC/Metro-West/ TGTRANSCO/Erragadda/Hyderabad** for arranging payment.
  - D) No interest will be paid for delayed payments under any circumstances.
  - E) Toll gate charges will be reimbursed as per actuals on providing Toll statement of Vehicle
35. A copy of GST Registration is to be enclosed along with Bid in case agency is GST Registered. Otherwise, an undertaking stating that the agency will not come under the purview of GST as per the GST guidelines shall be enclosed to the Bid along with a copy of Form 26AS.
36. The bills should be submitted in duplicate to the officer to whom the vehicle is intended.

**Signature of the Tenderer:  
With Date & Seal:**

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

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**SCHEDULE-A**

**TGTRANSCO approved vehicle rates communicated vide**

**T.O. O (Chief Engineer/Civil). Ms. No.1108, Dt.13.07.2021 (Sl.No.1)**

**Name of the Work:** Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027.

<b>Sl. No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Rate (Rs.)</b>	<b>Amount in Rs.</b>
<b>1.</b>	Lumpsum hire charges per month per vehicle with 2500 Km Run/Month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax, Cost of HSD oil, Lubricants, repairs and other charges complete with an attendance of 12 hours daily on all days including holidays and Sundays.	10 (Months)	40,000.00	4,00,000.00
<b>2.</b>	Provision for Toll charges (to be claimed as per actuals).	120 Nos	200.00	24,000.00
<b>Sub-Total</b>				<b>4,24,000.00</b>
<b>GST @ 5% (for Sl.No.1) in Rs.</b>				<b>20,000.00</b>
<b>Total in Rs.</b>				<b>4,44,000.00</b>

**(Rupees Four lakhs and Forty-Four thousand only)**

**Superintending Engineer,  
OMC/Metro-West/Hyd.**

**SCHEDULE – B**

Hiring of 1No. Car for official utilization of the Assistant Executive Engineer/Construction/SD-I/ Metro-West/Hyderabad on contract basis from 01.06.2026 to 31.03.2027.

Sl. No.	Description	Rate / Month (Rs.)	
1	Lumpsum hire charges per month per <b>Car</b> with <b>2500 KM</b> Run / month including driver salary, driver batta, fuel cost, maintenance, insurance, MV Tax and other charges complete with an attendance of 12 hours daily on all days including holidays and Sundays from <b>01.06.2026 to 31.03.2027</b> .	<b>Rate per month quoted</b>	<b>Model of vehicle</b>

**Total for the period from 01.06.2026 to 31.03.2027 (10 Months) (in Rs.) .....**

**(In Total Words) (Rupees.....Only)**

**Note: -**

- 1) Toll gate fee will be reimbursed by TGTRANSCO as per actuals.
- 2) GST as per applicable rates will be incorporated while awarding of work.

**Signature of the Tenderer:  
With Date & Seal:**

**Superintending Engineer,  
OMC/Metro-West/Hyd.**