

TRANSMISSION CORPORATION OF TELANGANA LIMITED  
VIDYUT SOUDHA ;; HYDERABAD

(Website: [www.tstransco.in](http://www.tstransco.in) CIN No.U40102TS2014SGC094248)

**Cir.No. CMD/JMD(HRD)/JS/DS(Per.II)/AS(IR&R)/PO(Reg.)/190/2020 dt.03.05.2021**

Sub:- TSTRANSCO – Covid-19 - Preventive Measures – Instructions – Issued.

- Ref:-
1. Cir.Memo.No.2938/OP.I/2020, dt.20.06.2020.
  2. Cir.No.CMD/JMD(HRD)/JS/DS(Per.II)/AS(IR&R)/PO(Reg.)/190/2020 dt.23-06-2020.
  3. Cir.No.CMD/JMD(HRD)/JS/DS(Per.II)/AS(IR&R)/PO(Reg.)/190/2020 dt.01-07-2020.

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Amid vast spread of COVID-19 cases again, it is necessary to maintain reliable and quality power supply across the State. The following guidelines are issued to implement strictly to curtail the spreading of infection during the prevailing COVID second wave and to ensure the safe working environment at TSTRANSCO:

1. Since uninterrupted power supply is an important necessity to the State in taking the combative measures for countering the COVID-19, all preventive and regular maintenance activities shall be continued to ensure 24x7 power supply to all categories of consumers in the State.
2. During this pandemic period, all the employees shall be available in Head Quarters.
3. All executing agencies shall invariably maintain the hygiene and sanitation facilities as per the compatible medical standards at construction sites.
4. DG Sets shall be made ready with sufficient fuel at least for 15 days, wherever required and available.
5. The breakdown and emergency works in the field shall be attended duly taking all the preventive and necessary measures declared from time to time.
6. SLDC shall work in Two shifts.
7. All the employees must ensure compliance with physical distancing norms at all times including lunch breaks.
8. In addition, all the infection prevention protocols like regular hand washing / sanitization, wearing of masks etc., to be strictly adhered to by the employees, as per the established protocol.
9. Any employee having vulnerabilities like Pregnancy or Comorbidities can stay at home by applying eligible Leave by producing Medical Certificate.
10. No visitor(s) shall be permitted to enter the office unless there is authorization from concerned Director's Peshi.
11. Employees tested positive will be permitted to attend office only after the production of Covid Negative report.
12. A Control Room headed by a Divisional Engineer shall be opened in Head Quarters and it shall function round the clock to assist the employees in medical emergencies.

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13. A Control Room may be set up in all Zonal and Circles Offices for monitoring the 24X7 power supply position in the State. Remedial measures may be initiated as per the local conditions and requirements immediately.
  14. Information in the format already communicated has to be sent by all the Zones / circles / Generating Stations including Corporate Office by 3.00PM to the concerned Medical Sections of TSTRANSCO.
  15. All the employees are expected to carry ID cards all the time especially during curfew times to attend any emergency duties.
  16. All the employees shall compulsorily wear masks all the time. Masks shall be properly worn covering nose and mouth.
  17. All the employees shall show utmost restraint in social media and shall not forward any unconfirmed news.
  18. In view of the surge in Corona Virus, all the employees and their family members shall take necessary preventive measures as per the standard norms circulated by various Government Agencies.
  19. One of the main sources for the spread of COVID-19 virus is direct contact. Hence, the Biometric Attendance at Corporate Office and other offices shall be dispensed with temporarily and attendance may be obtained in physical form, till further orders.
  20. Since, coming few days are very crucial, all the required O&M material, T&P and Spares may be planned and procured in advance and may be kept available at all the district stores.
  21. All the communication channels and wireless sets may be kept ready at substations.
  22. All the employees may also avail the facilities being provided in Government Hospitals in case of any emergency.
  23. The Civil wing shall take action for regular disinfection of the office premises and vehicles.
  24. If any Employee or his / her family member (s) are diagnosed as COVID-19 positive, such employees shall not attend the office and inform the same to their immediate Superior Officer. The Superior Officer in-turn should inform the same to the concerned HOD.
- II. These orders shall come into effect from 03-05-2021 and shall be in force till further orders.

**D.PRABHAKAR RAO**  
**CHAIRMAN & MANAGING DIRECTOR**

To  
All HODs of TSTRANSCO

Copy to  
The Jt.Managing Director (Fin., Comml., & HRD)/TSTRANSCO,  
All Directors/TSTRANSCO.

// FORWARDED BY ORDER //



PERSONNEL OFFICER

