



**TRANSMISSION CORPORATION OF TELANGANA LIMITED  
VIDYUT SOUDHA::HYDERABAD-82**

Website: <https://www.tgtransco.in> CIN No: U40102TG2014BQC094248

Memo.No.JS/DS(Per-II)/AS(IR,Reg &RTI)/PO(IR)/JPO(IR)/919/19, Dt.06.07.2024

**Sub: TGTRANSCO – IR – Completion of Probation of Artisan Grade-I, II, III & IV  
– Clarification – Orders - Issued.**

**Ref: U.O.No.CGM(HRD)/SE(HR)/AS(HRD-I)/PO(R&R)/JPO/100/21, Dt.15.04.2024**

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The Chief General Manager(HRD)/VS/Hyderabad vide reference 1<sup>st</sup> cited has requested to clarify on the probation completion dates to be issued to certain Artisan who availed privileged leaves/loss of pay leaves since no reference to extension of probation period with regard to leaves was mentioned in the Standing Orders, Service Rules & Regulations for Artisans vide T.O.O.(Jt.Secy-Per.) Ms.No.938, dt.29.12.2020.

2. After careful examination, TGTRANSCO hereby directs Chief General Manager (HRD) and all Zonal Chief Engineers that Casual Leave, Training, Holidays availed by Artisan shall be treated as "DUTY" period and all the other leaves i.e. Leave with Wages, Loss of Pay and General Holidays Suffixed, Prefixed occurring during leave period shall not be treated as "DUTY" period and such period shall be extended for declaring completion of probation to Artisan.

3. These orders are also available on TGTRANSCO website and can be accessed at web address <https://www.tgtransco.in>.

**C.SRINIVASA RAO  
JOINT MANAGING DIRECTOR  
(FINANCE, COMML. & HRD)**

To  
The Chief General Manager (HRD) /VS/Hyderabad.  
The Chief Engineer/Metro Zone/Hyderabad  
The Chief Engineer/Rural Zone/Hyderabad  
The Chief Engineer/Warangal Zone/ Warangal  
The Chief Engineer/Karimnagar Zone/Karimnagar

Copy to:

PS to Chairman & Managing Director/TGTRANSCO/VS/Hyd.  
PS to JMD (Finance, Comm., & HRD)/TGTRANSCO/VS/Hyd.  
The Joint Secretary/TGGENCO/VS/Hyderabad.  
The Joint Secretary/TGSPDCL/Hyderabad  
The Joint Secretary/TGNPDCL/Warangal  
The Deputy Secretary(Per-I)/TGTRANSCO/VS/Hyd.  
The Pay Officer, TGTRANSCO/VS/Hyderabad.  
The SAO, O/o.Chief Engineer/TGTRANSCO/Hyderabad Zone/Hyderabad  
The SAO, O/o.Chief Engineer/TGTRANSCO/Metro Zone/Hyderabad  
The SAO, O/o.Chief Engineer/TGTRANSCO/Warangal Zone/Warangal  
The SAO, O/o.Chief Engineer/TGTRANSCO/Karimnagar Zone/Karimnagar

//FORWARDED :: BY ORDER//

*A. Bowles 06/07/2024*  
PERSONNEL OFFICER